

## **City of Rockford, Minnesota Council Workshop Minutes 5:00 p.m., Tuesday, March 26<sup>th</sup>, 2024**

Mayor Renee Hafften called the City Council Workshop to Order at 5 p.m. Council members Wyatt Gutzke and Heather Michalik were in attendance. Council members absent: Mike Werman and Melissa Vogel.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Public Works Maintenance Jason Styve, and Engineer Steve Heglund were also in attendance.

Members of Council and staff discussed amending the April 9, 2024, Council Meeting time to follow the Local Board of Equalization and Appeal Meeting scheduled for April 9, 2024, at 6:00 pm. Other items of discussion included but were not limited to, Law Enforcement Agreement with Hennepin County and Rocktoberfest.

No formal action was taken, as these matters were set on for discussion and introduction purposes only.

## **City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, March 26<sup>th</sup>, 2024**

Mayor Renee Hafften called the City Council Meeting to Order at approximately 6:00 p.m. Council members Wyatt Gutzke and Heather Michalik were in attendance. Council members absent: Melissa Vogel and Mike Werman.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Public Works Maintenance Jason Styve, and Engineer Steve Heglund were also in attendance.

Jenny Kneeland, Keith Greeninger, Becky Miller and Deputy Larson were also in attendance. Arriving at 6:05 pm was Daniel Sarkinen and Nikolas Sarkinen. Arriving at 6:18 pm was Ben Kivisto. Arriving at 6:20 pm was Dwight Heairet. Arriving at 6:32 pm was Noah, Olivia, Amy, Anna and Nicholas Sarkinen.

A motion was made by Gutzke and seconded by Michalik to approve the Consent Agenda Items 2A through 2G as listed and set on the Agenda for the Council Meeting:

- A. Approve Minutes of March 12, 2024, City Council Workshop & Regular Meeting
- B. Approve Payment of Claims
- C. Approve Special Event License for Wright Hennepin Electric
- D. Approve Appointment of Season Parks Employee Mason Ulferts
- E. Approve Resolution Requesting Continued Funding for the Wright County Economic Development Partnership, Resolution No 24-16
- F. Accept Donation – Resolution No. 24-17
- G. Approve Rockford High School Trap Team Raffle at Billy's Rockford Bar, Resolution No. 24-18

Motion Carried: Voting in favor; Hafften, Gutzke and Michalik.

### **Wright County Sheriff's Update**

Deputy Larson reported recent call counts.

### **Approval to change the April 9,2024, Regular City Council Meeting to begin at 6:30 p.m.**

City Administrator Anna Carlson stated that the purpose of this agenda item is to gain Council consideration for amending the meeting time to 6:30 p.m. for the April 9<sup>th</sup> City Council Meeting. The April 9<sup>th</sup> City Council Meeting is scheduled at the same time as the Local Board of Appeal and Equalization Meeting.

Mayor Renee Hafften recommended to Amend the April 9, 2024, Council Meeting time to follow the Local Board of Equalization and Appeal Meeting scheduled for April 9,2024, at 6:00 pm. The start time of the April 9<sup>th</sup> Council Meeting would be approximately 6:30 pm.

Motion was made by Michalik and seconded by Gutzke to Amend the April 9, 2024, Council Meeting time to follow the Local Board of Equalization and Appeal Meeting scheduled for April 9,2024, at 6:00 pm. The start time of the April 9<sup>th</sup> Council Meeting would be approximately 6:30 pm.

Motion Carried: Voting in favor; Hafften, Gutzke and Michalik.

### **Street Improvements – Maltene Application**

Public Works Maintenance Jason Styve presented information regarding the installation of maltene on selected roads. In 2021, the City had maltene applied to several roads within the City. These roads have held up well and Public Works would like to continue the use of this product.

Motion was made by Hafften and seconded by Michalik to approve Corrective Asphalt Materials to supply and apply the maltene product for the price of \$63,418.95.

Motion Carried: Voting in favor; Hafften, Gutzke and Michalik.

### **High Street Pedestrian Crossing**

Engineer Steve Heglund stated the Council authorized Stantec to obtain quotes for the pedestrian improvements at High Street and Elm Street. The pedestrian improvements include new ADA compliant pedestrian landings and a Rectangular Rapid Flashing Beacon (RRFB). Stantec is also working with Wright County SHIP grant program for cost participation opportunities for this project. If the City receives this grant, that agreement will be brought to Council at a later date.

Motion was made by Hafften and seconded by Michalik to award the quotes for the project to Blackstone Contractors, LLC for the amount of \$75,597.96 with funding to be determined at a later date.

Motion Carried: Voting in favor; Hafften, Gutzke and Michalik.

### **Staff Reports**

Members of Staff and Council then discussed various City updates including: City Administrator Anna Carlson is working on funding for a waste water project, a proposed heritage center and Rocktoberfest. Public Works Maintenance Jason Styve stated that hydrant flushing will be April 4<sup>th</sup>, 2024. Heather Michalik stated that the Masons Hog Roast is April 6<sup>th</sup> at Rockford Township Hall, April 20<sup>th</sup> is the Expo at Rockford Community Center. Mayor Renee Hafften Stated Clean up day is May 4<sup>th</sup> and the Fire Department pancake breakfast is May 5<sup>th</sup>.

### Open Forum

Daniel Sarkinen stated his concern is in regard to the stop sign change at Walnut and High St. He wants people to stop at the top of the hill to slow them down. His request is that Council revisit the intersection to see if it can be made safer. Mayor Renee Hafften stated the change is because the Northwest corner was never traffic controlled and the bus loading and unloading prompted that reevaluation. Mr. Sarkinen would like a stop sign for Eastbound traffic on Walnut. Mayor Renee Hafften stated that this item will be revisited at a future meeting.

### Adjournment

A motion was made by Gutzke and seconded by Michalik to adjourn the meeting at approximately 6:43 pm.

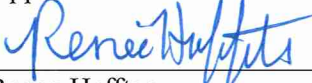
Motion Carried: Voting in favor; Hafften, Gutzke and Michalik.

Typed this 26<sup>th</sup> day of March 2024.

Debbie Buoy  
Clerk/Assistant City Administrator  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

  
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Renee Hafften  
Mayor

Attest:

  
\_\_\_\_\_  
Debbie Buoy  
Clerk/Assistant City Administrator