



City of Rockford, Minnesota

6031 Main Street, Rockford, Minnesota 55373 | www.cityofrockford.org (763) 477-6565

Planning and Zoning Commission Application

Applications are being accepted for a vacancy on the Rockford Planning and Zoning Commission. Qualified residents of the City of Rockford with an interest in local government and the greater Rockford community are encouraged to apply. To be considered for appointment, you must complete this application, and attach any supporting documentation you would like the City Council to consider.

The Planning Commission is appointed by the Mayor with Council. The Planning & Zoning Commission is charged with enforcement of the City's Zoning Ordinance and serves as an advisory board making recommendations to the Council. The Planning Commission makes recommendations and proposals on plans and policy to help guide future development of City lands. Planning Commissions duties are set forth in City [Ordinance Section 1004](#). The Planning & Zoning Commission also acts as the Board of Zoning Appeals & Adjustments. Their decisions are final.

For more information, please contact City Hall by calling (763) 477-6565, by e-mail at debbieb@cityofrockford.org, or by stopping in City Hall, located at 6031 Main Street, Rockford, Minnesota, 55373.

Name: _____

Address: _____

Telephone Home: _____

Cell: _____

Email: _____

1. Provide a letter for review explaining your interest in serving on the Planning and Zoning Commission, including what education and / or experience you have that would be beneficial to your service on the Planning and Zoning Commission.
2. Have you volunteered or served on any municipal, nonprofit or other governmental boards or commissions with the City of Rockford or other municipality? If yes, please provide dates and describe the service and experience.
3. Please complete and return page two of this application attached to your other application materials as required herein.

By signing this application, I certify that the information and attachments are complete, true and correct. I further certify that I meet the requirements for eligibility to serve on the Planning and Zoning Commission.

Signature

Date

Planning and Zoning Commission Application Interview Questions

Please provide a brief answer to the following questions. You may either use the space provided below or answer the questions on a separate attachment.

1. How long have you lived in the City of Rockford?
2. What do you like best about Rockford?
3. What is one thing that would make Rockford a better place to live and / or do business?
4. What do you feel are some of the key issues facing the City in the next 5-10 years?
5. Why are you interested in serving on the Rockford Planning and Zoning Commission?
6. Please describe any potential conflicts of interest that you may face if appointed to the Planning and Zoning Commission. These may include business, personal, financial or other interests that you or members of your family may have that could be directly impacted by determinations made by the Commission.
7. The Commission meets on the 2nd Thursday of each month, typically beginning at 7 p.m. There are occasionally infrequent Special Meetings and other obligations that require attendance. Do you foresee any problems attending these meetings and obligations on a regular basis?

To be considered for appointment, please submit your application to City Hall or by email to debbieb@cityofrockford.org. The Planning and Zoning Commission will hold their first review at a regularly scheduled Planning and Zoning Commission Meeting. After discussion and review, the Commission may forward a candidate to the City Council for final review and appointment.

Thank you for your interest in serving the community as a Planning and Zoning Commission member!