

## **City of Rockford, Minnesota Workshop Meeting Minutes 5:00 p.m., Tuesday, September 13<sup>th</sup>, 2022**

The City Council Workshop was called to Order by Mayor Renee Hafften at approximately 5 p.m. Council members Scott Seymour, Debbie Buoy, and Mike Werman were in attendance. Council member Willenbring was absent.

City Administrator / Attorney, Dan Madsen; and City Engineer, Steve Hegland; Wright County Deputy Lovik; and Wyatt Gutzke, Council Candidate, were also in attendance.

Members of the City Council and Staff discussed and reviewed the 2022 Proposed Preliminary Property Tax Levy and Budget. No formal action was taken as this matter was set on for discussion purposes only.

## **City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, September 13<sup>th</sup>, 2022**

The City Council Meeting was called to Order by Mayor Renee Hafften at approximately 6 p.m. Council members Scott Seymour, Debbie Buoy, and Mike Werman were in attendance. Council member Willenbring was absent.

City Administrator / Attorney, Dan Madsen; City Engineer, Steve Hegland; Wright County Deputy Lovik; Wyatt Gutzke, Council Candidate, and Sue Vergin, Planning and Zoning Commission Candidate were also in attendance.

A motion was made by Buoy, and seconded by Seymour, to approve the Consent Agenda Items 3A through 3H as listed and set the Agenda for the Council Meeting:

- 3A. Approve Minutes from the August 23, 2022 Workshop and Regular Council Meeting
- 3B. Approve Minutes from the August 30, 2022 Special Council Meeting
- 3C. Approve Payment of Claims, Check Number: 34,246 through 34,341 totaling \$224,372.07
- 3D. Approve Compactor Roller for Lampi's Auction
- 3E. Approve David Drown Continuing Disclosure Service
- 3F. Approve Overhead Main Lift Repair
- 3G. Approve Stantec Pay Application #3, 2022 Infrastructure Project
- 3H. Accept Resignation of Renee Oelrich

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, and Werman.

### **Wright County Sheriff Update: Deputy Lovik.**

Deputy Lovik provided a general update on the criminal activity in Rockford over the past few weeks, including mention that there had been 121 calls for service that were mostly traffic violation based. No formal action was taken as this matter was set on for discussion purposes only.

**New Business: Sue Vergin, Planning and Zoning Commission Application**

Sue Vergin appeared before the Council to answer questions and share her training and background supporting her application to serve on the Planning and Zoning commission. Members of the Staff and Council asked Vergin about her vast experience working for a city, knowledge about planning and zoning matters and other general topics of interest to support her position as a potential member of the Planning and Zoning commission. After additional discussion and review, Motion was made by Werman, and seconded by Buoy, to appoint Vergin to the Planning and Zoning Commission.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, and Werman.

**New Business: Fire Auxiliary Rocktoberfest Logo Use**

Madsen explained that the Rockford Area Historical Society had been granted approval to use the Rocktoberfest logo for one year at a prior Council Meeting, and that this request of the Fire Auxiliary followed that approval. The Auxiliary was requesting use of the logo for one year to appear on can coozies as a fundraiser for the Fire Department. After additional discussion and review, including the policy of limiting use of the logo balanced with the marketing benefits of the logo use on coozies and the increased benefit to the Fire Department as another source of revenue, Motion was made by Seymour to approve the logo usage. This motion was seconded by Werman.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, and Werman.

Members of the Staff and Council then provided updates regarding general happenings from around the city, including Rocktoberfest and the 2022 Street Project.

Motion was then made by Seymour, and seconded by Buoy, to adjourn the meeting.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, and Werman and the meeting was adjourned at approximately 7:15 p.m.

Typed this 6<sup>th</sup> day of October, 2022

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel