

City of Rockford, Minnesota Council Workshop Minutes  
5:00 p.m., Tuesday, January 26<sup>th</sup>, 2016

Mayor *Pro Tem* Rick Martinson and Council Members Debbie Buoy, Jeanette Graner and Ted Hill met with City Administrator / Special Counsel, Dan Madsen; City Engineer Jared Ward, Wenck and Associates; Trevor Brummer, Public Works Director; and Steve Hegland, Wenck and Associates regarding the City's proposed Main Street Renovation and Lumberyard Development Request for Proposals. No action was taken on any items, as the discussion was only for informational purposes.

City of Rockford, Minnesota Council Meeting Minutes  
6:00 p.m., Tuesday, January 26<sup>th</sup>, 2016

The meeting was called to Order by Mayor *Pro Tem* Rick Martinson at approximately 6:00 p.m. Council members Debbie Buoy, Jeannette Graner and Ted Hill were present. Mayor Renee Hafften was absent.

City Administrator / Special Counsel, Dan Madsen; City Engineer Jared Ward, Wenck and Associates; Trevor Brummer, Public Works Director; Steve Hegland, Wenck and Associates; Art Wacholtz, Rockford Masonic Lodge; and Denise Kesanen, RiverWorks Community were also in attendance.

\*Approve Consent Agenda/Set Agenda

**MOTION** was made by Buoy, and seconded by Graner, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.F. as listed:

3A: Minutes from the January 12<sup>th</sup>, 2016 Council Workshop and Regular Council Meeting

3 B: Payment of Claims from Check #25607 through #25661 totaling \$128,622.32.

3 C: Approve 2016 IT Service Agreement – COPO Computers and LogicNet, LLC

3 D: Approve 2016 Contract for Cable Production Technician – Brian Stewart

3 E: RES #16-08/Approve Garbage Hauler License Applications for 2015 / 2016

3 F: Approve Ver-Tech Large Industrial User Agreement Extension

**MOTION CARRIED-VOTING IN FAVOR:** Martinson, Hill, Graner and Buoy.

New Business: Rockford Masonic Lodge Annual Fund Raising Event

Art Wacholtz of the Rockford Masonic Lodge Star 62 appeared before the Council to present information on their upcoming fundraisers. The Rockford Masonic Lodge in

coordination with Minnesota Masonic Charities will match any funds donated to the Riverworks Food Shelf. For every \$1 donated in February, RiverWorks Food Shelf will receive \$2. Funds should be made payable to the Masonic Food Shelf Fund. Also, their annual Hog Roast event this year is scheduled to be held from 5 to 11 p.m., Saturday, April 2<sup>nd</sup>, 2016, with proceeds going to support Masonic Cancer Research, scholarships, RiverWorks Food Shelf, and maintenance and repairs to their nearly 150 year old historic lodge building in Rockford. Denise Kesanen appeared later in the meeting to explain the benefits of both fundraisers for the RiverWorks Food Shelf and impact it has on our community. No action was taken, as the appearances were for informational purposes only.

New Business: Rockford Area Historical Society Budget Review

No one from the Rockford Area Historical Society appeared to present their budget, so this matter was tabled without review or Council Action.

New Business: Approve Downtown Revitalization RFP

Engineer Ward appeared and presented details surrounding the City's designed Main Street Project planned for spring / summer of 2016. The Council reviewed the detailed construction plans and discussed the policy and financial aspects surrounding the project. After review, **MOTION** was made by Graner to approve the design plans and let bids for all three aspects of the project. This motion was seconded by Hill.

MOTION CARRIED-VOTING IN FAVOR: Martinson, Hill, Graner and Buoy.

New Business: Approve Lumberyard Development RFP

Administrator / Counsel Madsen explained that staff had prepared a Request for Proposals for development of the city-owned lumberyard property located at 5910 Main Street, Rockford, Minnesota. Madsen reviewed the components and aspect of the request, and members of the City Council discussed the policy and financial implications involved with the project. **MOTION** was made by Hill, and seconded by Buoy, to approve the Request for Proposals.

MOTION CARRIED-VOTING IN FAVOR: Martinson, Hill, Graner and Buoy.

**MOTION** was then made by Hill, and seconded by Buoy, to adjourn the Council Meeting at approximately 7:18 p.m.

MOTION CARRIED-VOTING IN FAVOR: Martinson, Hill, Graner and Buoy.

Typed this 28<sup>th</sup> day of January, 2015.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org), or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

---

Renee Hafften  
Mayor

Attest:

---

Dan Madsen  
City Administrator, Special Counsel