

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Monday, December 23, 2019

The meeting was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Debbie Buoy and Rick Martinson were present. Council members Scott Seymour and Ted Hill were absent.

City Administrator / Special Counsel, Dan Madsen was also in attendance.

Members of the Council and Staff discussed the 2020 Special Funds Budget and talked about the year 2019 in general. No formal action was taken as this matter was set on for informative and discussion purposes only.

City of Rockford, Minnesota Council Special Meeting Minutes
6:00 p.m., Monday, December 23, 2019

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy and Rick Martinson were present. Council members Scott Seymour and Ted Hill were absent.

City Administrator / Special Counsel, Dan Madsen was also in attendance.

Set Agenda and Approve Consent Agenda Items:

A **MOTION** was made by Buoy, and seconded by Martinson, to approve the Agenda for the Council Meeting as listed and Consent Agenda Items 3A through 3K:

3A. Approve Minutes from the December 10th, 2019 Workshop and Regular Council Meeting

3B. Approve Payment of Claims, Check Number: 30712 through Check Number 30807; and, 502362E through 502369E totaling \$227,486.21

3C: RES #19-44/Approving Rockford Fire Department Roster as of December 8, 2019

3D: RES #19-45/Transfer of Funds to Debt Service Fund 314

3E: RES #19-46/Transfer of Funds to EDA Fund 2017

3F: RES #19-47/Accept 2019 Donations

3G: RES #19-48/Conditional Use Permit for 9000 Walnut Street for Auto Sales

3H: Approve 2020 Employee Compensation

3I: Approve Public Works General Maintenance Hire, Brent Mickochek

3J: Approve 2020 IT Service Contract, COPO Computers

3K: RES #19-49/Approve DYBSA Gambling Permit

Original item 3K: Public Works Water/Wastewater Operator Hire was removed from the Agenda.

Motion Carried: Voting in favor; Hafften, Martinson and Buoy.

New Business: Resolution #19-50 to Adopt the 2020 Special Funds Budgets and 2020 Enterprise Funds Budgets

Administrator / Attorney Madsen presented the 2020 Special Funds and Enterprise Funds Budgets and reviewed the line items and past projections and expenses of these funds. Members of the Council discussed and reviewed the sources of revenues and proposed expenses as provided in the budgets, and Madsen noted that all budgets were balanced.

After additional discussion and review, **MOTION** was made by Martinson, and seconded by Buoy, to adopt Resolution #19-50 approving the budgets as presented.

Motion Carried: Voting in favor; Hafften, Martinson and Buoy.

Staff Reports:

Members of the Staff and Council then discussed various updates including the Fire Department Duty Vehicle being an item in need of additional discussion and review, that there were no rate increase in either the Water or Wastewater Utilities.

Open Forum:

Mayor Hafften called for open forum, no one from the public spoke.

Adjournment:

MOTION was then made by Martinson, and seconded by Buoy, to adjourn the meeting.

Motion Carried: voting in favor; Hafften, Martinson and Buoy and the meeting was adjourned at approximately 7:00 p.m.

Typed this 9th day of January, 2020.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel