

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, September 8th, 2015

Mayor Renee Hafften and Council Members Rick Martinson, Ted Hill and Debbie Buoy met with City Administrator / Special Counsel, Dan Madsen; Finance Clerk, Jennifer Swendsen and Public Works Director, Trevor Brummer to review the preliminary 2015 Budget and 2015 Preliminary Property Tax Levy. No action was taken on any items, as the discussion was only for informational purposes.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, September 8th, 2015

The meeting was called to Order by Mayor Renee Hafften at approximately 6:03 p.m. Council members Debbie Buoy, Rick Martinson and Ted Hill were present. No members were absent.

City Administrator / Special Counsel, Dan Madsen; Finance Clerk, Jennifer Swendsen; Crow River News Reporter, Alyssa Krecklebert; Jared Ward of Wenck and Associates; and Public Works Director Trevor Brummer were also in attendance.

Approve Resolution #15-33 Appointing Jeannette Graner to City Council

As the first order of business, MOTION was made by Martinson, and seconded by Hill, to pass the Resolution appointing Jeannette Graner to the vacated seat on the City Council. MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, AND MARTINSON.

City Administrator / Special Counsel Madsen then swore Graner in, and Graner was officially joined as a seated member of the Rockford City Council.

*Approve Consent Agenda/Set Agenda

MOTION was made by Buoy, and seconded by Martinson, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.E as listed:

3A: Minutes from August 12th, 2015 Council Meetings

3B: Payment of Claims from Check #25068 through #25108 totaling \$70,758.03

3C: Approve Building Permits – August, 2015

3D: Approve Resolution #15-34 Setting the 2015 Truth in Taxation Public Hearing

3E: Approve Resolution #15-35 for Temporary Boulder Ridge Signage

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, GRANER, HILL, AND MARTINSON.

* New Business: Temporary Liquor License Rockford Area Historical Society

Administrator / Counsel Madsen explained that the Rockford Area Historical Society had applied for a Temporary Liquor License and was asking the Council to allow a fundraiser / 160 Year Founders Celebration at the Ames-Florida-Stork House on October 10th, 2015 that would include wine and beer, as well as appetizers.

After additional discussion and review, **MOTION** was made by Martinson, and seconded by Buoy, to approve the license and grant permission to use the grounds for the fundraiser and celebration.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, GRANER, HILL AND MARTINSON.

* New Business: City Hall Copier Contract

Finance Clerk, Jennifer Swendsen, reported their findings regarding the merits of purchasing versus leasing a photo copier, as the current leased copier term ends on November 21st, 2015. After discussion and review, a motion was made by Buoy, and seconded by Hill, to purchase the Ricoh MP 4503 Copier for \$8,650.000.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, GRANER, HILL, AND MARTINSON.

* New Business: Resolution #15-36 Boulder Ridge PUD Amendment

City Administrator / Special Counsel Madsen explained that Quint Pillai of Bridge Core Asset Management, owner of Boulder Ridge, had applied to the Planning and Zoning Commission to amend the Site Plan and Planned Unit Development previously approved by reducing the setbacks as proposed per the new plans. After discussion and review, the Planning and Zoning Commission approved the recommendations of city Planner Dan Licht, and recommended the same to the City Council.

After additional discussion and review, **MOTION** was made by Martinson, and seconded by Graner, to approve the Resolution and modifications of plans as approved

by the Planning and Zoning Commission based upon the recommendation of City Planner, Dan Licht.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, GRANER, HILL, AND MARTINSON.

Staff and Council then provided updates including the Wastewater Treatment Plant close out, Movie in the Park and other current events.

MOTION was then made by Martinson, and seconded by Hill, to adjourn the Council Meeting at approximately 7:03 p.m.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, GRANER, HILL, AND MARTINSON.

Typed this 16th day of September, 2015.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org, or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel