

**City of Rockford, Minnesota Council Workshop Minutes**  
**5:00 p.m., Tuesday, October 8<sup>th</sup>, 2019**

The meeting was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Scott Seymour, Debbie Buoy, and Ted Hill were also present. Councilman Rick Martinson was absent.

City Administrator / City Attorney, Dan Madsen and City Engineer Steve Hegland, of Wenck and Associates were also in attendance.

Members of the Council and Staff discussed the draft Tailwind Development Agreement, progress on the Kwik Trip grading Agreement, Parkwood 3<sup>rd</sup> Addition updates and other general matters of interest. No formal action was taken as these matters were set on for informational purposes only.

**City of Rockford, Minnesota Council Meeting Minutes**  
**6:00 p.m., Tuesday, October 8<sup>th</sup>, 2019**

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Scott Seymour, Debbie Buoy, and Ted Hill were also present. Rick Martinson arrived at 6:03 p.m.

City Administrator / City Attorney, Dan Madsen; City Engineer Steve Hegland, of Wenck and Associates, and Sue Van Cleaf of the Crow River News were also in attendance.

**Set Agenda and Approve Consent Agenda Items:**

A **MOTION** was made by Hill, and seconded by Seymour, to approve the Consent Agenda Items 3A through 3D and set the Agenda for the Council Meeting as listed:

3A: Approve Minutes from September 24<sup>th</sup>, 2019 Workshop and Regular Council Meeting

3B: Approve Payment of Claims, Check Number: 30468 through Check Number: 30514 totaling \$51,852.24

3C. Approve September Building Permits

3D: Resolution #19-36 / 2020 Designation of Polling Place

Motion Carried: Voting in favor; Hafften, Buoy, Hill and Seymour.

**New Business: Proclamation Recognition National Pregnancy and Infant Loss Awareness Day.**

Mayor Hafften read the Proclamation and members of the Council and Staff noted their appreciation for Jacob's Playground, donated by the Birznieks family after they lost their son Jacob.

**New Business: Tailwind Development Agreement**

Administrator / Attorney Madsen provided an overview of the draft Development Agreement, including provisions designed to protect the City and maximize the development and related TIF Increment that would be created by Tailwind's design plans. No formal action was taken, as this matter was set on for discussion purposes only.

**Wright County Deputy Update:**

Deputy Uhlman from the Wright County Sheriff's Office appeared and provided the Council and Staff updates regarding general patrol notes and shared that there were no current issues that were of major note in the City of Rockford.

**Staff Reports:**

Members of the Staff and Council then discussed various updates including Rocktoberfest, the Street Project, Building Permits and other general information regarding Rockford and the greater community.

**Open Forum:**

Mayor Hafften called for open forum, no one from the public spoke.

**Adjournment:**

**MOTION** was then made by Hill, and seconded by Seymour, to adjourn the meeting.

Motion Carried: voting in favor; Hafften, Martinson, Buoy, Seymour and Hill, and the meeting was adjourned at approximately 6:22 p.m.

Typed this 14<sup>th</sup> day of October, 2019.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford, Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel