

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, June 13th, 2017

The meeting was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Debbie Buoy, Jeannette Graner, Rick Martinson and Ted Hill were present.

City Administrator / Special Counsel, Dan Madsen; City Engineer, Jared Ward; and, Street Superintendent, John Quirk were also in attendance.

Staff reviewed the letter sent by Allen Max Commercial and Tom Belanger providing an update on the Tavern on the Crow project. No formal action was taken, as these matters were set on for informational purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, June 13th, 2017

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy, Jeannette Graner, Rick Martinson and Ted Hill were present.

City Administrator / Special Counsel, Dan Madsen; City Engineer, Jared Ward; Alaina Rooker, Crow River News; and Street Superintendent, John Quirk were also in attendance.

A **MOTION** was made by Hill to approve the Consent Agenda Items 3A through 3F, and set the agenda for the Council Meeting as listed:

- 3A. Approve Minutes from the May23rd, 2017 Council Workshop and Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number 27390 through Check Number 27456 totaling \$107,188.21
- 3C. Approve May Building Permits
- 3D. RESOLUTION #17-20/Approve Liquor Licenses for 2017– 2018
- 3E. RESOLUTION #17-21/Conditional Use Permit for Temporary Outdoor Storage – 6704 Bleck Drive
- 3F. RESOLUTION #17-22/Amending Resolution #16-42 entitled “Acquisition of Tax Forfeited Land”

This motion was seconded by Graner.

Motion Carried: voting in favor; Hafften, Graner, Hill, Buoy and Martinson.

Update: Deputy Eric Larson

Sheriff's Deputy Eric Larson provided a brief review of the past month of activity in the City of Rockford. Staff informed the Deputy of the illegal dumping of mattresses and other garbage at the Rockford City Center Mall. Deputy Larson received pictures of the vehicles involved and stated he would file a formal report. No formal action was taken, as this appearance was for informational purposes only.

New Business: Abdo Eick & Meyer / Bonnie Schwieger 2016 Audit Review

Ms. Schweiger presented a Management Letter and reviewed the 2016 Final Audit with the Council. Members of the Council and Staff asked questions and discussed in detail the financial operations of the various city departments.

MOTION was made by Martinson, and seconded by Buoy, to receive and approve the 2016 Audit.

Motion Carried: voting in favor; Hafften, Graner, Hill, Buoy and Martinson.

New Business: Final Wellhead Protection Report.

Engineer Ward reviewed the final Wellhead Protection Report and referenced the previous reports, public hearings and presentations involved in the process. Members of the Council and Staff discussed the plan and report, and thanked Ward for his work and support of the project.

MOTION was made by Martinson, and seconded by Hill, to accept and approve the Final Wellhead Protection Report.

Motion Carried: voting in favor; Hafften, Graner, Hill, Buoy and Martinson.

Members of Staff and the Council then discussed various items of city interest including the Memorial Day Parade and the upcoming Citywide Garage Sale.

A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Buoy.

Motion Carried: voting in favor; Hafften, Graner, Hill, Buoy and Martinson, and the meeting was adjourned at approximately 6.55 p.m.

Typed this 16th day of June, 2017.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel