

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, August 27th, 2019

The meeting was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Rick Martinson, Scott Seymour and Ted Hill were present. Debbie Buoy was absent.

City Administrator / City Attorney, Dan Madsen; City Engineer Steve Hegland, of Wenck and Associates; and Public Works Director, Trevor Brummer were also in attendance.

Members of the Council and Staff discussed the use of the City's logo and potential alternate designs, the 2019 Street Project and budget and materials status and other general matters regarding the City of Rockford. No formal action was taken as these matters were set on for informational purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, August 27th, 2019

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Rick Martinson, Scott Seymour and Ted Hill were present. Debbie Buoy was absent.

City Administrator / City Attorney, Dan Madsen; City Engineer Steve Hegland, of Wenck and Associates; Public Works Director, Trevor Brummer; and Sue Van Cleaf of the Crow River News were also in attendance.

Set Agenda and Approve Consent Agenda Items:

A **MOTION** was made by Martinson, and seconded by Hill, to approve the Consent Agenda Items 3A through 3C and set the Agenda for the Council Meeting as listed:

- 3A. Approve Minutes from August 13th, 2019 Workshop and Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 30336 through Check Number 30384 totaling \$153,113.26
- 3C: RES #19-31 / Certify Delinquent Garbage Bills

Motion Carried: Voting in favor; Hafften, Hill, Martinson, and Seymour.

New Business: 2019 Street Improvement Project and Assessment Discussion

Engineer Helgand provided an update on the 2019 Street Improvement Project, including the stats of the budget for the project and scope of work included. Hegland

shared that the project was to be completed by Friday, August 30th, 2019 and as a whole the project was running comfortably under budget. Hegland did share that one cul-du-sac area of the project was found to have been improperly constructed when the development was built. Costs were still being defined for the complete removal and replacement of pavement in this area, which fell beyond the original scope of the project. Additional discussion and review continued, with continued discussions scheduled to occur when the project costs were finalized. No further action was taken as this matter was set on for discussion purposes only.

New Business: Rocktoberfest Line-up, Expenses and Contract Approvals

Madsen explained that the City had verbal approvals for Shane Martin, Jesse Larson, G.B. Leighton and Chris Hawkey to play Rocktoberfest, scheduled for Saturday, October 12th, 2019. Madsen also explained that the two stages were reserved, along with heating, sound technicians and all other aspects of the performance. The total cost for Rocktoberfest for 2019 was \$31,000.

Madsen also explained that the Rockford Area Historical Society and Fire Auxiliary would be providing twenty-five percent of their net profits to the City to help with the cost, which was anticipated to be between \$2,500 and \$5,000. The Economic Development Authority budgeted \$20,000 for the event as well, and the City had received an anonymous donation in the amount of \$30,000 to also help cover the cost of the event. As such, the City had approximately \$52,500 to \$55,000 to pay for the event.

After additional discussion and review, **MOTION** was made by Hill, and seconded by Seymour, to approve the contracts and expenses as presented. Motion Carried: Voting in favor; Hafften, Hill, Martinson, and Seymour.

Staff Reports:

Members of the Staff and Council then discussed various updates including vandalism in the community, street project updates, water meter units and their reading capabilities and replacement schedules.

Open Forum:

Mayor Hafften called for open forum, no one from the public spoke.

Adjournment:

MOTION was then made by Hill, and seconded by Seymour, to adjourn the meeting.

Motion Carried: voting in favor; Hafften, Martinson, Seymour and Hill, and the meeting was adjourned at approximately 6:34 p.m.

Typed this 29st day of August, 2019.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel