

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, May 12, 2020

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Scott Seymour, Rick Martinson, Debbie Buoy and Ted Hill were present via internet and telephonic access.

City Administrator / City Attorney, Dan Madsen was in attendance.

Set Agenda and Approve Consent Agenda Items:

A **MOTION** was made by Hill, and seconded by Martinson, to approve the Consent Agenda Items 3A and 3C and set the Agenda for the Council Meeting as listed:

- 3A. Approve Minutes from the April 28, 2020 Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 1197E through 12000E; and Check Number 31210 through 31235 totaling \$45,132.87
- 3C. Approve April Building Permits

Motion Carried: Voting in favor; Hafften, Martinson, Buoy, Hill, and Seymour.

New Business: EDA Pandemic Loan Program

Administrator / Attorney Madsen explained that the EDA had established a loan program where businesses could apply for up to \$15,000 loans that could be deferred for four months and repaid over 36 months at 0% interest. All businesses with brick and mortar locations that were properly zoned and in compliance with all regulations would be eligible if they are located in the Rockford corporate boundaries. Businesses would be required to demonstrate financial need, use the funding within 180 days, and have no more than 25 fulltime equivalent employees. Other loan parameters were reviewed as outlined in the loan program presented to the EDA, including the initial funding amount for the program set at \$200,000, and that the program would be available as long as there was a Declaration of Emergency by the Governor or the City Council. No formal action was taken, as this matter was set on for informational purposes only.

New Business: Resolution #20-13 Liquor License Renewals.

Administrator / Attorney Madsen explained that Staff had drafted a Resolution for consideration by the Council that would provide prorated refunds or credits to businesses that had purchased On-Sale and Sunday On-Sale liquor licenses from the City of Rockford. The proration would be made pursuant to Minn. Stat. §340A.408,

Subd. 5 and City Ordinance §701.05, and would either refund or credit to the next year's permit the monthly value in amount of the annual license for each month the business was unable to have dine-in or on-sale liquor and beer sales. Thus far, this time period included the months of March, April and May. It was discussed that this time period could also potentially include June.

After additional discussion and review, including the potential for establishing an Ordinance Amendment to allow for delayed or prolonged License Renewal periods, **MOTION** was made by Seymour, and seconded by Hill, to approve Resolution #20-13.

Motion Carried: Voting in favor; Hafften, Buoy, Hill, Martinson, and Seymour.

Staff Reports

Members of the Staff and Council provided updates including Water Main Flushing, road and pot-hole conditions and the loan application release timeline.

Adjournment

MOTION was then made by Hill, and seconded by Seymour, to adjourn the meeting.

Motion Carried: Voting in favor; Hafften, Buoy, Hill, Martinson, and Seymour, and the meeting was adjourned at approximately 6:50 p.m.

Typed this 20th day of May, 2020.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel