

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, July 10th, 2018

The meeting was called to Order by Mayor Pro Tem Rick Martinson at 6:00 p.m. Council members Debbie Buoy, Ted Hill, and Scott Seymour were present. Mayor Renee Hafften was absent.

City Administrator / City Attorney, Dan Madsen; Jared Ward, City Engineer; Trevor Brummer, Public Works Director; and members of the Rockford Area Historical Society were also in attendance.

Set Agenda and Approve Consent Agenda Items:

A **MOTION** was made by Seymour, and seconded by Hill, to approve the Consent Agenda Items 3A through 3G and set the Agenda for the Council Meeting:

- 3A. Approve Minutes from the June 26th, 2018 Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 28837 through Check Number 28888 totaling \$126,487.19
- 3C. Approve June 2018 Building Permits
- 3D. Reschedule August 14th, 2018 Council Meeting to August 15th, 2018 for Election Primary conflict
- 3E. RES #18-37/2018 Election Judges
- 3F. RES #18-38/Off Sale Liquor License for Clays
- 3G: RES #18-39/Application to Conduct Off-site Gambling, Rockford Lion's Raffle

Motion Carried: voting in favor; Martinson, Hill, Seymour, and Buoy.

New Business: Rockford Area Historical Society Budget

The Rockford Area Historical Society Board appeared before the Council and presented their 2018 and preliminary 2019 budget ideas. Members of the Board focused on their actual expenses and projected project expenses, focusing on structural and cosmetic elements of the Stork House that were in need of repair. Members of the Council and Board discussed some aspects of these projects and discussed the challenge in generating enough funding to cover the repairs. It was decided that this matter would be continued until the City began the formal 2019 Budget process.

New Business: Resolution #18-40 / Transfer Funds EDA

Madsen explained that the City had been given an opportunity to close out the Department of Employment and Economic Development (DEED) loan program, so long as formal termination notice was sent by June 1, 2018. The City council voted December 26th, 2017 to terminate this fund, and subsequently returned \$24,515 in proceeds to DEED. That left the remainder of the funds, \$98,058, as funds that could be used by the City for any lawful purpose. Since the EDA held the loan program, Madsen suggested that the funds be returned there for future use and programming.

After additional discussion and review, **MOTION** was made by Hill, and seconded by Seymour, to approve Resolution #18-40 to transfer the funds to the EDA. Motion Carried: voting in favor; Martinson, Hill, Seymour, and Buoy.

New Business: Public Works, Fire Department Diesel Fuel Policy.

Madsen explained that currently, the Fire Department was filling up at gas stations, and as such incurring a \$.70 increased charge per gallon as well as paying tax and credit card interest for their purchases. The Public Works department has a bulk gas tank that would save the Fire Department both time and money in fueling their diesel vehicles. The Council, Public Works Director and Staff discussed the benefits of having the F.D. use the bulk gas, versus the detriments of having more demand put on our supply that also fuels our generators. It was decided that this matter would be continued to allow time to explore the cost of upsizing or adding additional bulk storage to our current facility. No formal action was taken.

Staff Reports:

Staff and members of the Council then discussed various updates including Rocktoberfest, Budgets, the Wastewater Treatment Plant Blower breakdown, Highway 55 traffic and River Days.

Adjournment:

A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Buoy.

Motion Carried: voting in favor; Martinson, Hill, Seymour and Buoy, and the meeting was adjourned at approximately 7:20 p.m.

Typed this 19th day of July, 2018.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Rick Martinson
Acting Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel