

**City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, November 12th, 2024**

Mayor Renee Hafften called the City Council Workshop to Order at 5:00 p.m. Council members Mike Werman, Wyatt Gutzke, Heather Michalik and Melissa Vogel were in attendance. Council members absent: None.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Finance Director Viktoriya Montik, Public Works Director Trevor Brummer, Street Supervisor Jason Styve, Engineer Steve Heglund, Fire Chief David Angell and Assistant Fire Chief David Reed were also in attendance.

Council and staff began with the budget discussion. Finance Director Montik stated that saving \$60,000.00 in the budget reduces the net impact to a 7.96% increase. This is approximately a 3% reduction from previously discussed net impact. The Council discussed items of the budget to reduce or remove. One item removed was the pickle ball court engineering and planning fees of \$25,000.00. The council stated that pickle ball is available at Rockford High School and Delano is building a new facility. Finance Director Montik stated that the reduction in budget items will result in an 8.43% levy increase. A reduction from the proposed 11.26%.

The second meeting in December always falls near the Christmas holiday. Council and staff discussed if the last meeting of the year could be cancelled or the date changed. This item will be discussed at the December 10th Council meeting when Council and staff will know if there are any items needing to be on the currently scheduled December 26th meeting.

Council, staff and Fire Department Chief and Assistant Chief discussed the purchase and refurbishment of fire trucks. Staff have received information on the processes of purchasing and refurbishing and are verifying that all requirements are being met. The City wants to ensure that we are showing our due diligence in acquiring the lowest bids.

Council and staff briefly discussed the Hennepin County Sheriff Services Contract. The discussion was regarding the services we receive and the cost. This item will be reviewed at a later date.

No formal action was taken, as matters were set on the agenda for discussion purposes only.

**City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, November 12th, 2024**

Mayor Renee Hafften called the City Council Meeting to Order at approximately 6:00 p.m. Council members Mike Werman, Wyatt Gutzke, Heather Michalik and Melissa Vogel were in attendance. Council members absent: None.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Public Works Director Trevor Brummer, Engineer Steve Heglund, Deputy Larson (left at 6:09pm), Fire Chief David Angell and Assistant Fire Chief David Reed were also in attendance.

A motion was made by Werman and seconded by Gutzke to approve the Consent Agenda Items 2A through 2B as listed and set on the Agenda for the Council Meeting:

- A. Approval of Minutes of October 22nd, 2024, City Council Workshop & Regular Meeting

B. Approval Payment of Claims

Motion Carried: Voting in favor Hafften, Werman, Gutzke, Michalik and Vogel.

Wright County Sheriff's Update

Deputy Larson reported call counts and is watching the areas of concern in town. Deputy Larson and other deputies feel the Highway 55 traffic concerns have improved.

Certify the 2024 General Election Results, Resolution No. 24-42

The council must meet to canvass the returns and declare the results for the General Election between the 3rd and 10th day following the general election, per Minnesota Statute §§205.185, subd. 3; 205A.10, subd. 3; 447.32, subd. 4. Staff prepared a resolution and Abstracts of Votes Cast (Hennepin and Wright County) for the meeting that will require Council signatures.

A motion was made by Hafften and seconded by Gutzke to approve the Abstracts of Votes Cast and to approve Resolution No. 24-42, Canvas Election Results of the 2024 Municipal Election Held November 5th, 2024, declaring;

- Michael Werman as winner of the ballot for a four-year term (2025-2028) as Mayor, and;
- Heather Michalik as winner of the ballot for a four-year term (2025-2028) as Council Member, and;
- Melissa Vogel as winner of the ballot for a four-year term (2025-2028) as Council Member

Motion Carried: Voting in favor Hafften, Werman, Gutzke, Michalik and Vogel.

Special Event Application for Brittany and Luke Ranta

Staff is asking Council to review a special event application for Brittany and Luke Ranta to allow Happy Jolly Llamas to bring two llamas onto the Ranta's property for a birthday property. Each llama will have a handler and the Ranta's have a fenced in yard.

A motion was made by Michalik and seconded by Vogel to approve the Special Event License Application for Brittnay and Luke Ranta to hold their birthday party at 9020 Tamarack Lane allowing two llamas on November 23rd, 2024, from 1:00 pm to 3:00 pm.

Motion Carried: Voting in favor Hafften, Werman, Gutzke, Michalik and Vogel.

Staff Reports

Administrator Carlson stated she is working on a cannabis ordinance and reviewing a joint powers agreement where the county would handle the registrations. This will be discussed at a future workshop as we need to be prepared for this by the new year. She is also working on fire department truck purchases, personnel reviews, budget and benefits. Fire Chief Angell stated the fire department will have nuclear decontamination training soon and performance reviews will be starting. Public Works Director Brummer stated they are working on planting trees, mulching leaves, putting up holiday décor, street sweeping and the compost will remain open for another week and likely longer weather permitting. Council member Michalik stated the chamber luncheon is on Thursday the 14th. Mayor Hafften stated that the Stork house had over 50 people tour the property last Saturday which was a wonderful turn out. Assistant City Administrator/City Clerk Buoy stated the toy drive boxes are out and new this year will be the Auxiliary registering a wish list on Amazon so people can purchase items for the toy drive through their site.

Open Forum

No one was present to speak.

Adjournment

A motion was made by Werman and seconded by Gutzke to adjourn the meeting at approximately 6:43 pm.

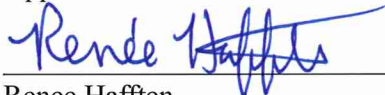
Motion Carried: Voting in favor; Hafften, Werman, Gutke, Michalik and Vogel

Typed this 13th day of November 2024.

Debbie Buoy
Clerk/Assistant City Administrator
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:



Renee Hafften
Mayor

Attest:


Debbie Buoy
Clerk/Assistant City Administrator