

City of Rockford, Minnesota Council Workshop Minutes 5:00 p.m., Tuesday, July 9th, 2024

Mayor Renee Hafften called the City Council Workshop to Order at 5 p.m. Council members Mike Werman, Wyatt Gutzke, Heather Michalik and Melissa Vogel were in attendance. Council members absent: None.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Engineer Steve Heglund, and Parks Lead Darcy Desens were also in attendance.

Members of Council and staff discussed the Hennepin County Sheriff's Contract. In April Hennepin County requested an amendment to the contract regarding indemnification and insurance. Staff received feedback from the City Attorney in late June regarding this contract. Council and staff discussed some details of the contract. Discussion began regarding pickle ball courts. Darcy Desens asked Council for guidance on how they would like to proceed regarding installation of pickle ball courts. Desens stated that the horseshoe pit area will accommodate four pickle ball courts. Council and staff discussed whether the City should do soil improvements and drain tile or just install courts over the area as is. Council made the decision to plan the project with soil improvements and drain tile. This will increase the cost of the project and staff will see if there are grants to help offset this. Also discussed was the stop sign at Walnut and High St along with other miscellaneous topics.

No formal action was taken, as these matters were set on for discussion and introduction purposes only.

City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, July 9th, 2024

Mayor Renee Hafften called the City Council Meeting to Order at approximately 6:00 p.m. Council members Mike Werman, Wyatt Gutzke, Heather Michalik and Melissa Vogel were in attendance. Council members absent: None.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Engineer Steve Heglund, Fire Chief David Angell and Parks Lead Darcy Desens were also in attendance.

Also in attendance was Deputy Larson (arrived at 6:10pm), Calvin Gustafson, Wendy Gustafson, and Heidi Voss (arrived at 6:06pm).

A motion was made by Werman and seconded by Gutzke to approve the Consent Agenda Items 2A through 2F as listed and set on the Agenda for the Council Meeting:

- A. Approval of Minutes of June 25th, 2024, City Council Workshop & Regular Meeting
- B. Approval of Payment of Claims
- C. Approval of LG240B Lawful Gambling Permit for Rockford Area Historical Society – Resolution No. 24-27
- D. Approval of Rockford Farmers Market temporary outdoor sales permit
- E. Approval of Hennepin County Sheriff's Contract

F. Establishing a Slate from which to choose Election Judges for the 2024 Primary and General Election – Resolution No. 24-28

Motion Carried: Voting in favor; Hafften, Werman, Gutzke, Michalik and Vogel.

Approval of Lawful Gambling Permits for DAYHA-Resolution No. 24-28

City Administrator Anna Carlson stated a LG214 Premises Permit Application, and a LG 215 New Lease for Lawful Gambling Activity were submitted on behalf of DAYHA for conducting gambling operations at Tacos La Chule at 8810 Walnut Street. The gambling operations will consist of paper pull tabs, tip boards, paddlewheel, electronic pull tabs and electronic bingo.

Motion was made by Michalik and seconded by Vogel to approve LG215 lease for lawful gambling activity and LG214 premises permit application for the Delano area youth hockey association operating on the premises at Tacos La Chule, 8810 Walnut Street, Rockford, MN 55373. Resolution No 24-28.

Motion Carried: Voting in favor; Hafften, Werman, Gutzke, Michalik and Vogel.

Discussion on Walnut Stret and High Street Intersection

City Administrator Anna Carlson stated that staff reached out to school and bus garage for feedback related to the intersection at Walnut and High Street. Staff received feedback that the buses are experiencing difficulty pulling out onto Walnut Street.

Motion was made by Michalik and seconded by Gutzke to add an East bound stop sign to Walnut Street with additional signage for the 3-way stop.

Motion Carried: Voting in favor; Hafften, Werman, Gutzke, Michalik and Vogel.

Approval of Pay Application #9 (Final) for 2022 Infrastructure Improvement Project

Engineer Steve Heglund stated that the final outlaying items of the 2022 Improvement Project were completed in the spring of 2024. At that time the contractor finished reseeding areas of the project. Those areas have been accepted as satisfactory.

Motion was made by Werman and seconded by Gutzke to approve the pay application #9 (final) for the 2022 infrastructure improvement project.

Motion Carried: Voting in favor; Hafften, Werman, Gutzke, Michalik and Vogel.

Wright County Sheriff's Update

Deputy Larson reported the recent call counts. He stated that he is watching areas previously discussed and will continue to do so. Council Member Gutzke stated that people are running the stop sign at Bridge and Main St. Deputy Larson stated that he will put out a bulletin for deputies to watch this area.

Staff Reports

Members of Staff and Council then discussed various City updates including what they are currently working on. Assistant City Administrator/City Clerk Debbie Buoy stated the movie in the park is rescheduled for Friday, July 26th. Engineer Steve Heglund stated that the Lead Service Line inventories get submitted this week. Information goes into a state database, and we will continue to contact the unknowns and update the database as we get the information. Fire Chief David Angell stated that Mike

Beyer is Fire Fighter of the Month. Mayor Renee Hafften stated that Sarah Bacon would like to thank the fire department for getting her cat out of a tree. She stated that the firefighters are here for us for many reasons, and it is greatly appreciated. Council member Michalik stated that the farmers market starts on Friday, July 12th, Rockford Area Historical Society kids camp is on July 22nd and 23rd. Mayor Hafften reminded everyone that River Days is August 9th, 10th and 11th.

Open Forum

Calvin Gustafson stated that he is working on his citizenship in the community merit badge which is part of working towards being an Eagle Scout. As part of this process, he needs to create a slide show and would like a photo with Council. He also needs to interview a person that is responsible for an issue that is of interest to the community. He chose the flooding of the Crow River and Engineer Steve Heglund offered to be interviewed.

Adjournment

A motion was made by Werman and seconded by Gutzke to adjourn the meeting at approximately 6:31 pm.


Motion Carried: Voting in favor; Hafften, Werman, Gutke, Michalik and Vogel

Typed this 11th day of July 2024.

Debbie Buoy
Clerk/Assistant City Administrator
City of Rockford Minnesota


All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:



Renee Hafften
Mayor

Attest:



Debbie Buoy
Clerk/Assistant City Administrator