

**City of Rockford, Minnesota Council Workshop Minutes**  
**5:00 p.m., Tuesday, October 9<sup>th</sup>, 2018**

The workshop was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Rick Martinson, Debbie Buoy, Ted Hill, and Scott Seymour were present.

City Administrator / City Attorney, Dan Madsen; City Engineer, Jared Ward; Streets Supervisor, John Quirk and Public Works Director, Trevor Brummer were also in attendance.

Members of Staff and the Council discussed the City's property tax rate and compared that rate to other cities in the general geographic area. A policy discussion was held where members of the Council shared their thoughts on the current taxes levied by the City of Rockford and how they viewed taxation as a way to fund current and future capital improvements.

After additional discussion and review, members of the Council asked to continue the conversation to a future workshop and review our five to ten-year Capital Improvement Plan in light of what impact that plan may have on taxes and the long-term projections for property tax levy increases.

No formal action was taken as this matter was set on for informational purposes only.

**City of Rockford, Minnesota Council Meeting Minutes**  
**6:00 p.m., Wednesday, Tuesday, October 9<sup>th</sup>, 2018**

The Council Meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Rick Martinson, Debbie Buoy, Ted Hill, and Scott Seymour were present.

City Administrator / City Attorney, Dan Madsen; City Engineer, Jared Ward; Streets Supervisor, John Quirk; Public Works Director, Trevor Brummer and Sue VanCleaf of the Crow River News were also in attendance.

A motion was made by Seymour, and seconded by Hill, to approve the Consent Agenda Items 3A and 3E and set the Agenda for the Council Meeting as follows:

3A. Approve Minutes from the September 25<sup>th</sup>, 2018 Council Workshop and Regular Council Meeting

3B. Approve Payment of Claims, Check Number: 29152 through Check Number 29206 totaling \$90,450.03

3C. Approve September 2018 Building Permits

3D. Resolution #18-48 / Approve 2018 General Election Judges

3E. Resolution #18-49 / Lawful Gambling Premise Permit at Red Vest – 8210 Bridge Street

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour, and Buoy.

**New Business: Proclamation – Recognizing National Pregnancy and Infant Loss Awareness Day.**

Mayor Renee Hafften read the Proclamation recognizing October 15<sup>th</sup>, 2018 as National Pregnancy and Infant Loss Awareness Day and duly certified the same as such.

No other action was taken, and no formal vote was held.

**New Business: Capital Improvement Plan**

Administrator / Attorney Madsen and Engineer Ward reviewed and explained the existing Infrastructure Plan, along with age of the City's streets, water mains and wastewater mains. Staff and members of the Council discussed the cost of replacement of this infrastructure, and staff reviewed with the Council the City's existing debt service levy and long-term debt.

Members of the Council and Staff then discussed the policy involved in infrastructure replacement, weight and balancing the interests of paying cash for projects and the related impact on the Ad Valorem tax levy, and bonding for projects and the long term impact on the Debt Service levy.

No formal action was taken, and members of the Staff and Council agreed to set the matter on for review in the coming months when the City begins work on the Final 2019 Budget and Property Tax Levy.

Staff and members of the Council then discussed various updates including Rocktoberfest, the Capital Improvement Plan process, 2019 Budget and Street Repairs.

A Motion was then made by Hill to adjourn the meeting. This motion was seconded by Martinson.

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour and Buoy, and the meeting was adjourned at approximately 6:50 p.m.

Typed this 16<sup>th</sup> day of October, 2018.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel