

## **City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, February 23, 2021**

The City Council Meeting was called to Order by Mayor Renee Hafften at approximately 6 p.m. Council members Scott Seymour, Denise Willenbring, and Rick Martinson were present. Councilman Debbie Buoy was absent.

City Administrator / Attorney, Dan Madsen; City Engineer, Steve Helgand; Public Works Employee, Chris Quirk; Deputy City Clerk, Amy McNellis; and a Deputy from the Wright County Sheriff's Department were also in attendance.

A motion was made by Seymour, and seconded by Martinson, to approve the Consent Agenda Items 3A and 3B as listed and set the Agenda for the Council Meeting:

- 3A. Approve Minutes from the February 9, 2021 Workshop and Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 32232 through 32283; and Check Number 502655E through 502663E, totaling \$101,085.76

Motion Carried: Voting in favor; Hafften, Willenbring, Martinson, and Seymour.

### **New Business: Highway 55 Decorative Lights**

Public Works employee Chris Quirk presented that Staff were recommending the purchase of 25 LED 6-foot Alpine Snowflake lights from Holiday Designs. The lights cost \$340 each, for a total expense of \$9,725 including shipping and fees. Staff also received a quote from Holiday Sales, but comparable lights were quoted at \$544 per light, for an order total of \$13,600. Quirk explained that the City had \$8,500 in the budget for this purchase, but staff were under budget on tree lights and flag purchases that were made in 2020; so the lights could be bought without using any funds from other budgets or the Contingency line item. After additional discussion and review, Motion was made by Hafften, and seconded by Martinson, to purchase the lights in an amount not to exceed \$9,725.

Motion Carried: Voting in favor; Hafften, Willenbring, Martinson, and Seymour.

### **New Business: Veteran's Memorial Project**

Administrator / Attorney Madsen reviewed the history of the Veteran's Memorial project, from its original location on Mechanic Street and Bridge Street, to it being scaled down due to levy concerns, to the Lions proposal to build it between the two parking lots at Riverside Park, to that project being derailed by the water main that ran under the location proposed by the Lions. Madsen ran through two additional potential locations for a Veteran's Memorial, including an area across from the cemetery in Riverside Park and at the location currently being used as the kid's skating rink on the corner of Ash and Main Street. After additional discussion and review, Staff and the Council generally agreed that the matter would be set on for additional discussion at a future meeting regarding what location or locations would best be suited for the Memorial. It

was also discussed that the Lions would be brought into the matter after the Park Board and the Council had the opportunity to select final potential available locations for the Memorial.

No formal action was taken, as this matter was set on for discussion purposes only.

### **Wright County Sheriff**

A Deputy from the Wright County Sheriff's Office introduced himself and asked if there were any concerns from the Council or Staff. Administrator / Attorney Madsen stated that a resident had called to report some vague general congregation at the Presbyterian Church, but that nothing formal was reported and nothing illegal was alleged.

Members of Staff and the Council then presented updates including the status of plow truck repairs, Councilman Willenbring's visit and tour of the Fire Department, No Parking during snow conditions, and other updates of general city importance.

Motion was then made by Seymour, and seconded by Martinson, to adjourn the meeting.

Motion Carried: Motion Carried: Voting in favor; Hafften, Willenbring, Seymour and Martinson and the meeting was adjourned at approximately 7:05 p.m.

Typed this 24<sup>th</sup> day of February, 2021.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel