

**City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, October 8th, 2024**

Mayor Renee Hafften called the City Council Workshop to Order at 5 p.m. Council members Mike Werman, Wyatt Gutzke, Heather Michalik and Melissa Vogel were in attendance. Council members absent: None.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Finance Director Viktoriya Montik, Public Works Director Trevor Brummer, Street Supervisor Jason Styve, Engineer Steve Heglund, Fire Chief David Angell, Financial Advisor Shannon Sweeney, Nick Findley, and Assistant Fire Chief David Reed (via phone) were also in attendance.

Members of Council and staff discussed the purchase of a new aerial fire truck and either the purchase or refurbishment of the pumper fire truck. This conversation also included discussions regarding bonding for this purchase and options that the Rockford Township and the City of Greenfield have in paying their portion of the costs. Discussion then moved to the Streets CIP Plan and Update. A capital improvement plan (CIP) is an expenditure plan for a city's infrastructure such as streets, parks, utility systems, vehicles, equipment and public buildings. Engineer Heglund presented maps showing the future street improvements schedule. Minimal time was left to discuss the remainder of the workshop items. These discussions will be on a future agenda.

No formal action was taken, as these matters were set on for discussion and introduction purposes only.

**City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, October 8th, 2024**

Mayor Renee Hafften called the City Council Meeting to Order at approximately 6:00 p.m. Council members Mike Werman, Wyatt Gutzke, Heather Michalik and Melissa Vogel were in attendance. Council members absent: None.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Public Works Director Trevor Brummer, Engineer Steve Heglund, Fire Chief David Angell, Deputy Larson (left at 6:08 pm), Nick Findley, and Wright County Commissioner Nadine Schoen were also in attendance.

A motion was made by Werman and seconded by Gutzke to approve the Consent Agenda Items 2A through 2B as listed and set on the Agenda for the Council Meeting:

Motion Carried: Voting in favor; Hafften, Werman, Gutke, Michalik and Vogel.

- A. Approval of Minutes of September 24, 2024, City Council Workshop & Regular Meeting
- B. Approval Payment of Claims

Motion Carried: Voting in favor; Hafften, Werman, Gutke, Michalik and Vogel.

Wright County Sheriff's Update

Deputy Larson reported on recent call counts and stated that thankfully things have been quiet.

Approval of Placement for Little Libraries – Resolution No. 24-38

Staff was contacted by Amanda Ruis requesting to place a little library at Jim Thome Park and one at Kettenacker Park. Staff is requesting to gain Council approval for the placement of these libraries and to accept the little libraries as a donation.

A motion was made by Vogel and seconded by Michalik to approve Resolution No. 24-38 A Resolution Accepting a Donation of Two Little Libraries.

Motion Carried: Voting in favor; Hafften, Werman, Gutke, Michalik and Vogel.

Approval of Truth in Taxation Public Hearing 6:00 p.m., December 10, 2024 – Resolution No. 24-36

The purpose of this agenda item is to have Council approve the date for the truth in taxation public hearing. Staff has scheduled this meeting for Tuesday, December 10, 2024, at 6:00 p.m. and the continuation hearing, if needed, shall be held on Tuesday, December 26, 2024, at 6:00 p.m.

A motion was made by Michalik and seconded by Gutzke to approve Resolution No. 24-36 Truth in Taxation Public Hearing on December 10, 2024.

Motion Carried: Voting in favor; Hafften, Werman, Gutke, Michalik and Vogel.

Approval of General Obligation Capital Note – Resolution No. 24-37

The City Council discussed the replacement/upgrades to fire trucks at their August 13th Workshop. At the September 24th Workshop, the Council discussed the purchase in detail with other stakeholders. City staff is requesting Council to make a motion on how they would like to move forward. Options currently being considered are to purchase a new aerial and a new pumper or to purchase one and refurbish the other. After discussion, Council chose to purchase a new aerial truck and refurbish the pumper truck.

A motion was made by Werman and seconded by Vogel to approve Resolution No. 24-37, to purchase one new fire truck and refurbish one fire truck not to exceed the amount of \$1,900,000.00.

Motion Carried: Voting in favor; Hafften, Werman, Gutke, Michalik and Vogel.

Staff Reports

Members of Staff and Council then discussed various City updates including what they are currently working on. Fire Chief Angell stated that the fire fighter of the month is Nate Alnes. The fire department had an incident where street signs had been turned and as the fire department was responding to a call, this caused a moment of delay as the driver had to think if he was responding in the right direction. Public Works Director Brummer stated that the last week of October is when he has tentatively scheduled for the flushing of hydrants. Public works have completed cleaning up from Rocktoberfest and they are getting ready for the winter season. Commissioner Nadine Schoen stated that she had worked very hard to get the levy lowered from its originally proposed 8.6% down to the now 5.71% for Wright County.

Open Forum

No one was present to speak.

Adjournment

A motion was made by Werman and seconded by Gutzke to adjourn the meeting at approximately 6:40 pm.

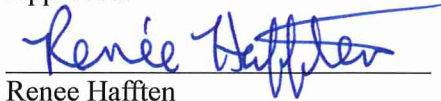
Motion Carried: Voting in favor; Hafften, Werman, Gutke, Michalik and Vogel

Typed this 10th day of October 2024.

Debbie Buoy
Clerk/Assistant City Administrator
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:



Renee Hafften
Mayor

Attest:



Debbie Buoy
Clerk/Assistant City Administrator