

City of Rockford, Minnesota Council Workshop Minutes  
5:00 p.m., Tuesday, July 25<sup>th</sup>, 2017

The meeting was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Debbie Buoy, Rick Martinson and Ted Hill were present. Also in attendance were City Administrator, Special Counsel, Dan Madsen; and, Trevor Brummer, Public Works Director. Beth Dossantos, Scott Seymour, Ben Mattson, Sue Esler, Wendy Peterson Biorn also appeared as Candidates for the vacant seat on the Rockford City Council.

The Candidates each presented a five to ten minute introduction and explanation of their interest in serving on the City Council. Members of the Council and staff asked questions of the Candidates and later discussed the presentations and application materials submitted.

No action was taken, as this matter was set on for discussion purposes only.

City of Rockford, Minnesota Council Meeting Minutes  
6:00 p.m., Tuesday, July 25<sup>th</sup>, 2017

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy, Rick Martinson and Ted Hill were present.

City Administrator / Special Counsel, Dan Madsen; Aliana Rooker, Crow River News; and Steve Hegland, Wenck and Associates; Scott Soukup, Resident; Doug Duda, Water and Wastewater Director; Beth Dossantos, Council Candidate and Trevor Brummer, Public Works Director were also in attendance.

A **MOTION** was made by Martinson, and seconded by Hill, to approve the Consent Agenda Items 3A through 3D, and set the agenda for the Council Meeting as listed:

- 3A. Approve Minutes from the July 11<sup>th</sup> 2017 Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number 27544 through Check Number 27609 totaling \$135,012.83
- 3C. Approve RES #17-26/2017 Rockford Fire Department Roster
- 3D. Approve hire for Public Works part-time Seasonal Parks Department.

Motion Carried: voting in favor; Hill, Martinson and Buoy. Hafften abstained, as the parks employee is her son.

**New Business: Appoint Council Member**

Members of the City Council discussed the application materials and interviews with the prospective candidates for the vacant City Council position.

After discussion, it was clear there were many Candidates qualified for the position. Based upon the application materials and presentations, and after additional discussion, **MOTION** was made by Hill, and seconded by Buoy, to Beth Dossantos and Scott Seymour back for a second interview to be held Tuesday, August 1<sup>st</sup>, 2017. Additionally, members of the public and staff were invited to attend this Special Council Meeting.

Motion Carried: voting in favor; Hafften, Hill, Martinson and Buoy.

**New Business: Approve DNR Water Supply Plan**

Water and Wastewater Director Doug Duda explained that the city was required to review and approve the DNR Water Supply Plan. Duda explained the plan, parameters involved therein and the impact that it would have on the City. Duda stated that we were well within parameters and that the city's longevity with water viability was strong.

After discussion and review, **MOTION** was made by Martinson, and seconded by Hill, to accept and approve the plan as presented. Motion Carried: voting in favor; Hafften, Hill, Martinson and Buoy.

**New Business: Approve Purchase Agreement for the Rockford City Center Mall**

Madsen explained that while the Rockford Mall was not listed for sale, Mark Saliterman of Team Properties, Incorporated had approached the City with an offer to purchase the Mall for 1.2 million dollars. This price, when TIF increments and bond debt were factored in, would result in a break even for the City based upon the terms and conditions of the sale.

Members of the Council asked various questions and discussed the terms and conditions of the Purchase Agreement as presented. After additional discussion and review, **MOTION** was made by Hill, and seconded by Buoy, to approve the Purchase Agreement.

Motion Carried: voting in favor; Hafften, Hill, Martinson and Buoy.

Members of Staff and the Council then discussed various items of city interest including potential developments in Hurstwoods and Parkwood, along with other updates involving the city.

A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Buoy.

Motion Carried: voting in favor; Hafften, Hill, Martinson and Buoy and the meeting was adjourned at approximately 7:40 p.m.

Typed this 2<sup>nd</sup> day of August, 2017.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel