

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, July 9th, 2019

The meeting was called to Order by Mayor Pro Tem Martinson at 5:00 p.m. Council members Debbie Buoy, Rick Martinson, Scott Seymour and Ted Hill were present. Mayor Hafften was absent.

City Administrator / City Attorney, Dan Madsen; Public Works Director, Trevor Brummer; Michael Sather of Tailwind Development and Steve Hegland, of Wenck and Associates were also in attendance.

Members of the Council and Staff discussed the Tailwind Development proposed building and compared the size of the current proposal to the original larger proposal. It was discussed that the size and use of the building were supporting the low sale price, and when the building was downsized it altered the basis for the sale price and project. No formal action was taken as this matter was set on for informative and discussion purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, July 9th, 2019

The meeting was called to Order by Mayor Pro Tem Martinson at 6:00 p.m. Council members Debbie Buoy, Rick Martinson, Scott Seymour and Ted Hill were present. Mayor Hafften was absent.

City Administrator / City Attorney, Dan Madsen; Finance Director, Jennifer Swendsen; Sue Van Cleaf of the Crow River News; Street Superintendent, John Quirk; and, Steve Hegland, of Wenck and Associates were also in attendance.

Set Agenda and Approve Consent Agenda Items:

A **MOTION** was made by Hill, and seconded by Seymour, to approve the Consent Agenda Items 3A through 3D and set the Agenda for the Council Meeting as listed:

- 3A. Approve Minutes from the June 25th, 2019 Workshop and Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 30155 through Check Number 30224 totaling \$104,254.41
- 3C: Approve June Building Permits
- 3D: Approve Resolution #19-23 / Rockford Fire Department Roster as of June 23, 2019

Motion Carried: Voting in favor; Hill, Martinson, Buoy and Seymour.

New Business: Replacement of 2005 Street Single Axle Plow Truck

Street Superintendent Quirk explained that the 2005 Single Axle Plow Truck was scheduled and budgeted for replacement. In researching and pulling together specifications, Astleford international and Towmaster contacted the City offer up a demo unit for sale. The demo-built truck had low miles and all of the specifications necessary for City duty. Since the truck was a demo model, the overall cost would be approximately \$9,000 less than if the City sent in specifications and waited the year for construction and delivery.

Members of the Staff and Council reviewed the benefits of the demo truck and discussed the engineering and equipment provided. Staff and Council also discussed the benefits of ordering through a specification process. After additional discussion and review, **MOTION** was made by Seymour, and seconded by Buoy, to approve the purchase of the demo truck as presented.

Motion Carried: Voting in favor; Hill, Martinson, Buoy and Seymour.

Staff Reports:

Members of the Staff and Council then discussed various updates including the upcoming Fire Board Meeting, Building Permits, NNG Gas Pipeline, Street Projects and Seal Coating.

Open Forum

Mayor Pro Tem Martinson called for open forum, no one from the public spoke.

Adjournment

MOTION was then made by Hill, and seconded by Seymour, to adjourn the meeting.

Motion Carried: voting in favor; Martinson, Hill, Buoy and Seymour and the meeting was adjourned at approximately 6:45 p.m.

Typed this 18th day of July, 2019.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Rick Martinson
Mayor Pro Tem

Attest:

Dan Madsen
City Administrator, Special Counsel