

## **City of Rockford, Minnesota Workshop Meeting Minutes 5:00 p.m., Tuesday, May 8<sup>th</sup>, 2018**

The workshop was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Debbie Buoy, Ted Hill, Rick Martinson and Scott Seymour were present.

City Administrator / Special Counsel, Dan Madsen was also in attendance.

Members of the Council discussed the proposed appointments for Community Liaisons and reviewed their preliminary thoughts on Council Goals for 2018. Members of the Council reviewed the assignments for liaisons and formal appointments to city positions and discussed which appointments were best suited for staff, contractors and members of the Council as the case may be. The Council also discussed what they hoped to accomplish in 2018 and created a list of approximately 10 different potential goals. Members of the Council then indicated which two or three they felt would be best to focus on in 2018. No formal action was taken, as these items were set on for discussion purposes only.

## **City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, May 8<sup>th</sup>, 2018**

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy, Ted Hill, Rick Martinson and Scott Seymour were present.

City Administrator / Special Counsel, Dan Madsen and Kris Strobel of the Rockford Area Historical Society were also present.

### **Set Agenda and Approve Consent Agenda**

A **MOTION** was made by Hill, and seconded by Seymour, to approve the Consent Agenda Items 3A through 3D and set the Agenda for the Council Meeting with the removal of the 1<sup>st</sup> Quarter Financials as listed:

3A. Approve Minutes from the April 24<sup>th</sup>, 2018 Council Workshop and Meeting

3B. Approve Payment of Claims, Check Number: 28609 through Check Number 28649 totaling \$77,117.46.

3C. Approve April 2018 Building Permits

3D. RESOLUTION #18-22/Approve 2018 Appointments and Designations

Motion Carried: voting in favor; Hafften, Martinson, Hill, Seymour, and Buoy.

**New Business: Privy Dig**

Kris Strobel appeared before the Council and explained that she had been in contact with an outfit that conducted Privy Digs, the digging up of old outhouses. Outhouses were typically used in the past as garbage dumpsters where old bottles, utensils and other items were discarded. Ms. Strobel wanted to conduct a privy dig to see what could be uncovered at the Stork House property. Members of the Council discussed the potential benefits and concerns with a privy dig, and asked Counsel Madsen to draft an agreement that would protect the city against any liability from this exercise. After additional discussion and review, **MOTION** was made by Seymour, and seconded by Buoy, to approve the privy dig. Motion carried by a 4-1 vote, with Councilman Martinson voting in opposition.

**New Business: RESOLUTION #18-23/MnDOT Cooperative Construction Agreement #1030742**

Madsen explained that MnDOT had sent earlier versions of the Agreement with the City regarding the MnDOT Highway 55 project that required the City to take ownership of certain improvements, including sidewalks, after their construction. Madsen noted that MnDOT was currently paying for the replacement and work on these sidewalks, and if the City takes ownership, future repairs would be at the expense of the City. Additionally, Madsen noted that other agreements with MnDOT did not require the City to take ownership of improvements – like the street light – but instead had the City agreeing to maintain the improvements. The agreement presented to the Council was amended to have the Maintain, and not own, any improvements involved in the Highway 55 project. After additional discussion and review, **MOTION** was made by Buoy, and seconded by Martinson, to approve the Agreement.

Motion Carried: voting in favor; Hafften, Hill, Seymour, Martinson and Buoy.

**Staff Reports**

Staff and members of the Council then discussed various updates including the Street Capital Improvement process, thanking Bill Bruce for the new Council Chamber monitors, updates on the Hurst Woods development and the Fire Department Pancake Breakfast.

**Adjournment**

A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Seymour.

Motion Carried: voting in favor; Hafften, Hill, Seymour and Buoy, and the meeting was adjourned at approximately 6:30 p.m.

Typed this 17<sup>th</sup> day of May, 2018.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel