

**City of Rockford, Minnesota Council Workshop Meeting Minutes  
5:00 p.m., Tuesday, January 26, 2021**

The City Council Workshop was called to Order by Mayor Renee Hafften at approximately 5 p.m. Council members Scott Seymour, Denise Willenbring, Debbie Buoy and Rick Martinson were present.

City Administrator / Attorney, Dan Madsen; City Engineer, Steve Hegland; Public Works Director, Trevor Brummer; and Deputy Nick Hoffman of the Wright County Sheriff's Department were also in attendance.

Members of the Staff, Council and people in attendance discussed potential Goals for the City and Council for 2021. Several goals were identified and written down for reference and discussion at a future Workshop. Deputy Hoffman introduced himself as the City of Rockford's new area deputy.

No formal action was taken, as these matters were set on for discussion purposes only. Discussions were concluded, and the meeting was adjourned at approximately 6 p.m.

## **City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, January 26, 2021**

The City Council Meeting was called to Order by Mayor Renee Hafften at approximately 6 p.m. Council members Scott Seymour, Denise Willenbring, Debbie Buoy and Rick Martinson were present.

City Administrator / Attorney, Dan Madsen; City Engineer, Steve Helgand; and Deputy Nick Hoffman of the Wright County Sheriff's Department were also in attendance.

A motion was made by Martinsen, and seconded by Seymour, to approve the Consent Agenda Items 3A and 3B as listed and set the Agenda for the Council Meeting:

- 3A. Approve Minutes from the January 12, 2021 Workshop and Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 32137 through 32180; Check Number 1326E through Check Number 1334E; and Check Number 502645E through 50265E, totaling \$105,143.90

Motion Carried: Voting in favor; Hafften, Willenbring Buoy, Martinson, and Seymour.

### **Deputy Hoffman, Wright County Sheriff**

Deputy Hoffman of the Wright County Sheriff's Department stopped in to introduce himself and provided general updates and asked Staff and the Council if we had any concerns to share. Members of the Council and Staff discussed general happenings around town, including a vehicle that had been parked on the side of County Road 50 for several days, and thanked Deputy Hoffman for appearing at the meeting.

### **New Business: 2021 Goals**

Administrator / Attorney Madsen reviewed the conversations and briefly discussed some of the goals that had been introduced as potential 2021 City Goals during the Workshop. Madsen stated that a lot of additional information and research was needed to properly define the goals presented. Members of the Staff and Council discussed that additional goals may be added for consideration, and after future discussion three or four goals would be selected and announced for calendar year 2021 at a future Council Meeting.

No formal action was taken, as this matter was set on for informational purposes only.

### **New Business: 2022 Public Infrastructure Project**

Engineer Hegland shared a PowerPoint presentation that outlined the process for a large-scale project that would improve streets, water and wastewater mains in 2022. The process, as discussed, would include a feasibility study as a next step to determine the final scope of the project and whether or not such a project would be feasible given the potential costs and details as proposed. Members of the Staff and Council discussed what a resident communication plan

may look like, along with what other steps or markers there may be as the project moved forward in time. The Council also considered that this project, if it moves forward, would improve approximately fifteen to twenty percent of the City's roadways, and a future project in 2027 to 2030 would improve an additional twenty or so percent of the City's roadways and infrastructure. It was noted that this cadence of projects would help ensure that the City's roads and service mains were being timely replaced and would stabilize the impact of such projects on the community. Smaller scale projects were acknowledged as being more affordable, and future repairs are better spaced to avoid large scale expenses and massive spikes in property taxes and utility rates.

No formal action was taken, as this matter was set on for informational purposes only.

Members of Staff and the Council then presented updates including the ice rink, Park Board future meeting dates, Council tours of Public Works, Chamber of Commerce updates, potential Lions Club community events and reminding residents to keep the fire hydrants cleared of snow and other blockages.

Motion was then made by Seymour, and seconded by Willenbring, to adjourn the meeting.

Motion Carried: Motion Carried: Voting in favor; Hafften, Buoy, Willenbring, Seymour and Martinson and the meeting was adjourned at approximately 6:40 p.m.

Typed this 27<sup>th</sup> day of January, 2021.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel