

**City of Rockford, Minnesota Workshop Meeting Minutes
5:00 p.m., Tuesday, December 14, 2021**

The City Council Workshop was called to Order by Mayor Renee Hafften at approximately 5 p.m. Council members Scott Seymour, Debbie Buoy and Denise Willenbring were in attendance.

City Administrator / Attorney, Dan Madsen; Finance Director, Jennifer Swendsen; and Council Nominee, Mike Werman; and, City Engineer, Steve Hegland; were also in attendance.

Members of the Staff and Council reviewed the Draft 2022 Final Property Tax Levy and General Fund Budgets. Staff reviewed the revenues, expenses, long term debt and proposed Debt Service and Ad Valorem levy. Members of the Council and Staff discussed long range plans and how they impacted the budget for 2022.

No formal action was taken, as these matters were set on for informational purposes only.

**City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, December 14, 2021**

Administrator / Attorney Madsen requested that Council Candidate, Mike Werman, read the Oath of Office. Upon completion of the Oath, Werman was officially sworn in and became a member of the Rockford City Council.

Mayor Hafften called the Public Hearing for Truth in Taxation to Order at approximately 6:05 p.m. Madsen reviewed the Truth in Taxation Power Point and Flyer that has been posted on the City's Website and Facebook page and discussed the past five years of property tax levies and city budgets. Madsen then discussed the 2022 proposed levy and budgets and compared those revenues to other city revenues and the overall expenses in Debt Service and in the General Fund.

Mayor Hafften then called for public comment. With no one from the public in attendance and with no comments to be offered, Motion was made by Seymour, and seconded by Willenbring, to close the Public Hearing.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, Willenbring and Werman and the Public Hearing was closed at 6:19 p.m.

The City Council Meeting was called to Order by Mayor Renee Hafften at approximately 6:20 p.m. Council members Scott Seymour, Debbie Buoy, Denise Willenbring and Mike Werman were in attendance.

City Administrator / Attorney, Dan Madsen; Public Works Director, Trevor Brummer, Finance Director, Jennifer Swendsen, and City Engineer, Steve Hegland; and, Deputy Westburg of the Wright County Sheriff's Department were also in attendance.

A motion was made by Buoy, and seconded by Willenbring, to approve the Consent Agenda Items 3A through 3D as listed and set the Agenda for the Council Meeting:

3A. Approve Minutes from the November 23, 2021 Workshop and Regular Council Meeting and December 7, 2021 Special Council Meeting

3B. Approve Payment of Claims, Check Number: 33232 through 33271; and 1511E through 1515E, totaling \$201,772.15

3C. Resolution approving Workers Compensation and Liability Insurance

3D. Resolution appointing Mike Werman to the Rockford City Council.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, Willenbring and Werman.

Deputy Wyatt, Wright County Sheriff

Deputy Wyatt provided a general update to the City Council regarding police activity in Rockford over the past two weeks. This activity included the warning that vehicles would be towed if they parked in violation of the snow emergency, and that there had been 63 vehicle stops and 9 citations issued over the past two weeks. No formal action was taken, as this matter was set on for discussion purposes only.

New Business: Resolution Accepting Final 2022 Property Tax Levy and 2022 Budgets

Administrator / Attorney Madsen again reviewed the Truth in Taxation information and discussed the final proposed 2022 property tax levy and walked the Staff and Council through the 2022 budgets. After additional discussion and review, including plans and projects for 2022, Motion was made by Seymour, and seconded by Buoy, to approve the Resolution, 2022 Property Tax Levy and 2022 Budgets.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, Willenbring and Werman.

New Business: Parkwood 6th Addition Development Agreement

Administrator / Attorney Madsen reviewed the Parkwood 6th Development Agreement, along with the Tree Mitigation Plan provided by Lennar. Madsen explained that Paul Tabone of Lennar had spoken with all abutting property owners and explained the impact of the Development and the proposed removal of 5 trees which would result in the replacement and planting of 12 new trees. After additional consideration, discussion and review, Motion was made by Willenbring, and seconded by Buoy, to approve the Development Agreement.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, Willenbring and Werman.

Members of the Staff and Council then discussed the hours of City Hall, being closed December 24th and 25th, and a reminder that people need to park in their driveway so snowplows can get through and plow curb to curb.

Motion was then made by Seymour, and seconded by Werman to adjourn the meeting.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, Willenbring and Werman, and the meeting was adjourned at approximately 7:06 p.m.

Typed this 23rd day of December, 2021.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel