

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Monday, February 24th, 2020

The meeting was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Rick Martinson, Scott Seymour, Debbie Buoy and Ted Hill were present.

City Administrator / City Attorney, Dan Madsen; City Engineer, Steve Hegland; Public Works Director, Trevor Brummer; and Scott Yelle of P1 Security Services were in attendance.

Members of the Council and Staff discussed and reviewed the P1 Protection Services presentation wherein Mr. Yelle offered to provide services centered around patrol, Ordinance enforcement and general responsive support for the City as a supplement to the Sheriff's Contract with Wright County. No formal action was taken as these matters were set on for informational purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Monday, February 24th, 2020

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Rick Martinson, Scott Seymour, Debbie Buoy and Ted Hill were present.

City Administrator / City Attorney, Dan Madsen; City Engineer, Steve Hegland; Trevor Radke, of Public Works; and Public Works Director, Trevor Brummer were also in attendance.

Set Agenda and Approve Consent Agenda Items:

A **MOTION** was made by Hill, and seconded by Seymour, to approve the Consent Agenda Items 3A and 3D and set the Agenda for the Council Meeting as listed:

- 3A. Approve Minutes from the February 11, 2020 Workshop and Regular Council Meeting;
- 3B. Approve Payment of Claims, check number: 30884 through check number 31008, and check number E502393 through E502399 totaling \$93,378.91;
- 3C. Approve Rocket Booster Gambling Permit
- 3D. Accepting Title for the 2010 Chevrolet Tahoe Duty Vehicle

Motion Carried: Voting in favor; Hafften, Martinson, Buoy, Hill, and Seymour.

New Business: Well Head Protection Plan Self-Assessment

Engineer Hegland ran through the progress the City of Rockford has made regarding the Well Head Protection Plan, the events and benchmarks met and the direction and goals moving forward. Members of the Staff and Council held discussion and review of the water tables, sources of groundwater and information on water pollution and impacts of the Crow River. No formal action was taken as these matters were set on for informational purposes only.

Officer Update:

Wright County Deputy Johnny Prince appeared before the Council to introduce himself and provide information and updates regarding law enforcement activities in the City of Rockford. Deputy Prince stated that aside from a couple of motor vehicle related incidents, things have been quiet. Members of the Staff and Council asked additional general questions regarding the patrol of Riverside Park, juvenile anticipated activity in the spring and other matters related to Rockford Public Safety. Members of Staff and the Council thanked Deputy Prince for attending the meeting and providing updates. No formal action was taken as these matters were set on for informational purposes only.

New Business: CrafcO Super Shot 125 Seal Melter

Radke addressed the Council and explained Staff's interest in replacing the existing tar kettle with a CrafcO Super Shot 125 Seal Melter. The current tar kettle would be sent to auction, with any sale proceeds being deposited in the Contingency line item in the City's budget. Public Works budgeted \$50,000 for this equipment for 2020, but this piece of equipment is listed at \$55,313. It was recommended that the \$5,313 be taken from the Contingency line item. Radke noted that there was a different, and lesser, model of this type of machine that would cost approximately \$50,360. The usability, features and application of the cheaper machine made it difficult to use and would result in lost labor and additional safety concerns. After additional discussion and review, including an in depth review of how each machine would work and be used, **MOTION** was made by Martinson, and seconded by Hill, to approve the purchase of the CrafcO Super Shot 125 Seal Melter for the amount of \$55,313.

Motion Carried: Voting in favor; Hafften, Martinson, Buoy, Hill, and Seymour.

Staff Updates:

Members of the Staff and Council provided updates the Veteran's Memorial project, flood stages, replaced equipment on the plow truck, issues with the control panel at Pump House #3, River Days Ambassadors Princess Event from 6:30 to 8:30 on March 6th at the Rockford Elementary School Commons, the Lions Easter Egg Party on April 11th

at Riverside Park at 10 a.m. and the Fire Department Spaghetti being held this Saturday, February 28th, 2020 at the Fire Department.

Open Forum:

Mayor Hafften called for open forum, no one from the public spoke.

Adjournment:

MOTION was then made by Hill, and seconded by Seymour, to adjourn the meeting.

Motion Carried: Voting in favor; Hafften, Buoy, Hill, and Seymour, and the meeting was adjourned at approximately 6:50 p.m.

Typed this 25th day of February, 2020.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel