

**City of Rockford, Minnesota Workshop Meeting Minutes  
5:00 p.m., Tuesday, July 26<sup>th</sup>, 2022**

The City Council Workshop was called to Order by Mayor Renee Hafften at approximately 5 p.m. Council members Scott Seymour, Debbie Buoy, and Denise Willenbring were in attendance. Council Member Mike Werman was absent.

City Administrator / Attorney, Dan Madsen; and City Engineer, Steve Hegland; Julie Lutz and Ted Goltzman from BKV Company were also in attendance.

Members of the City Council and Staff discussed the BKV Company Housing Proposal for the Lumberyard Property. No formal action was taken, as this matter was set on for discussion purposes only.

**City of Rockford, Minnesota Council Meeting Minutes  
6:00 p.m., Tuesday, July 26<sup>th</sup>, 2022**

The City Council Meeting was called to Order by Mayor Renee Hafften at approximately 6 p.m. Council members Scott Seymour, Debbie Buoy, and Denise Willenbring were in attendance. Council Member Mike Werman was absent.

City Administrator / Attorney, Dan Madsen; and City Engineer, Steve Hegland; Water / Wastewater Operator, Renee Oelrich; and Deputy Lovik of the Wright County Sheriff's Department were also in attendance.

A motion was made by Buoy, and seconded by Willenbring, to approve the Consent Agenda Items 3A through 3G as listed and set the Agenda for the Council Meeting:

- 3A. Approve Minutes from the July 12<sup>th</sup>, 2022 Workshop and Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 34,089 through 34,128 totaling \$114,931.60
- 3C. Approve CP Rail Insurance and Construction Permit Agreement
- 3D. Approve Parkwood 3<sup>rd</sup> Project Release of Escrow
- 3E. Approve Billy's Special Event Permit, Fast Pitch Softball Fundraiser
- 3F. Approve Resolution F.D. Relief Association Rocktoberfest Gambling Permit Application
- 3G. Approve Mark Hafften Clearing Probationary Status

Motion Carried: Voting in favor; Buoy, Seymour, and Willenbring. Abstentions: Hafften, as spouse of Public Works Employee, Mark Hafften.

**Deputy Lovik, Wright County Sheriff**

Deputy Lovik provided a general update to the City Council regarding police activity in Rockford over the past two weeks. No formal action was taken, as this matter was set on for update purposes only.

**New Business: Rockford Schools Request to waive Water Access Connection Fees for Greenhouse Water Installation.**

Administrator / Attorney Madsen explained that the School had received a grant to install a water line to the Middle School greenhouse. The project would take up the entirety of the grant, in excess of \$7,500. The City typically charges Water Access Connection Fees for such a project, with the cost of such fee being approximately \$2,500; in excess of the schools allocated funding for the project. After discussion and review, including the burden on students to carry water to the greenhouse or the burden on City Staff to fill the water receptacle from a hydrant; and in consideration of the benefit of the STEM School programming at the Middle School and the benefits provided to Rockford students by the Greenhouse, Motion was made by Hafften, and seconded by Willenbring, to approve the waiver of the WAC Fee.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, and Willenbring.

Members of the Staff and Council then presented updates regarding general happenings from around the city, including updates on the Veteran's Memorial Project, Veteran's Memorial Committee, the 2022 Project, and operations at the Wastewater Plant.

Motion was then made by Seymour, and seconded by Willenbring, to adjourn the meeting.

Motion Carried: Motion Carried: Voting in favor; Hafften, Buoy, Seymour, and Willenbring, and the meeting was adjourned at approximately 6:55 p.m.

Typed this 3<sup>th</sup> day of August, 2022

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel