

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, January 23rd, 2018

The workshop was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Debbie Buoy, Rick Martinson, Scott Seymour and Ted Hill were present.

City Administrator / Special Counsel, Dan Madsen and City Engineer, Jared Ward were also in attendance.

Members of the Council and Staff reviewed the list of 2017 Council Liaison and Staff appointments, as well as the appointments for the City's Official representatives, services and firms. These current appointments were discussed, along with whether changes should be made for 2018. No formal action was taken, as this matter was set on for discussion purposes only.

Madsen then explained the history of the Lumberyard Property, reviewing the purposes for which it was purchased and the costs of acquisition and demolition of the blighted structure. Madsen then reviewed the prior RFP process and the current RFP process that ended January 19th, 2018 with no formal proposals submitted. Members of the Council discussed the future of the property and their thoughts on how the City should move forward. Selling the property was discussed and weighed against the policy interests regarding retaining the property and extending the RFP process. No formal action was taken, as this matter was set on for discussion purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, January 23th, 2018

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy, Rick Martinson, Ted Hill and Scott Seymour were present.

City Administrator / Special Counsel, Dan Madsen; City Engineer, Jared Ward; and Alaina Rooker, of the Crow River News were also in attendance.

Set Agenda/Consent Agenda:

A **MOTION** was made by Buoy, and seconded by Seymour, to approve the Consent Agenda Items 3A through 3G, and set the Agenda for the Council Meeting as listed:

- 3A. Approve Minutes from the January 9, 2018 Workshop and Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 28224 through Check Number 28305 totaling \$116,766.86
- 3C. Resolution #18-06 Re-explaining the Reduction in the City of Rockford Final Debt Service Levy from the Preliminary Debt Service Levy
- 3D. Resolution #18-07/Ordinance #18-01 Zoning Map Amendment for 9000 Walnut St
- 3E. Resolution #18-08/Ordinance #18-02 Zoning District C-3, Allow Animal Kennels
- 3F: Resolution #18-09/Animal Kennel CUP at 9000 Walnut Street
- 3G: Resolution #18-10/Ordinance #18-03 Zoning District C-3, Highway Commercial / On-Sale Liquor Permitted Use

Motion Carried: voting in favor; Hafften, Buoy, Hill, Martinson and Seymour.

New Business: Ver-Tech Significant User / Industrial Wastewater Discharge Permit

Engineer Ward explained that the City and all Large Industrial Users (LIU) were required by the Minnesota Pollution Control Agency to enter into agreements regulating the discharge of the LIU into the city's wastewater system. Ward continued, these types of agreements are common and are required to be updated every two years. This matter was set on pursuant to the expiration of the last two-year permit cycle.

Members of Staff and Council discussed the parameters of the new permit with the Engineer, noting that there were not many changes from the previous permit, and that there were no major cost increases or additional burdensome regulations being imposed upon Ver-Tech. After additional discussion and review, **MOTION** was made by Martinson, and seconded by Hill, to approve the Ver-Tech Permit.

Motion Carried: voting in favor; Hafften, Buoy, Hill, Martinson and Seymour.

New Business: Lumberyard Property Request for Proposals

Members of the Staff and Council continued the discussion from Workshop regarding the process moving forward since the RFP deadline had passed without a formal proposal for consideration. Members of the Staff and Council again discussed the option of selling the property, and weighed and balanced the financial benefit and moving a city-owned property against the detriment that it may be underdeveloped or used for a purpose not beneficial for the Downtown District and City in general. Members of the Staff and Council also discussed the option of extending the RFP, and weighed and balanced the burden of continued ownership against the benefit of having more control over the outcome and development of the property. After additional

discussion and review, **MOTION** was made by Seymour, and seconded by Buoy, to extend the RFP process until July 1, 2018 and revisit the matter at that time.

Motion Carried: voting in favor; Hafften, Buoy, Hill, Martinson and Seymour.

Staff Reports:

Staff and members of the Council then discussed various updates including the February 24th Fire Department Spaghetti Dinner and Safety Training.

A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Seymour.

Motion Carried: voting in favor; Hafften, Buoy, Hill, Martinson and Seymour and the meeting was adjourned at approximately 6:31 p.m.

Typed this 26th day of January, 2018.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel