

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, February 27, 2018

The workshop was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Debbie Buoy, Scott Seymour and Ted Hill were present. Councilman Rick Martinson was absent.

City Administrator / Special Counsel, Dan Madsen; Chief Ben Sanderson, Assistant Chief Nathan Buoy and Officers of the Rockford Fire Department were also in attendance.

Members of the Fire Department, the City Council and Staff continued the compensation discussion held at prior workshops and focused discussion on when the potential increase in compensation would take effect for members of the Fire Department. The Fire Department 2018 Budget was reviewed and expenses and line items were discussed as potential reductions could help fund the pay increase. After discussion and review, it was generally understood that Administrator Madsen would reach out to the Fire Board to determine their willingness to support the proposed pay increases, and to relay any concerns or objections back to the City Council.

No formal action was taken, as this matter was set on for discussion purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, February 27, 2018

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy, Ted Hill and Scott Seymour were present. Councilman Rick Martinson was absent.

City Administrator / Special Counsel, Dan Madsen was also in attendance.

Set Agenda/Approve Consent Agenda:

A **MOTION** was made by Hill, and seconded by Seymour, to approve the Consent Agenda Items 3A and 3B and set the Agenda for the Council Meeting as listed:

3A. Approve Minutes from the February 13, 2018 Council Workshop and Meeting

3B. Approve Payment of Claims, Check Number: 28373 through Check Number 28414 totaling \$73,082.52

Motion Carried: voting in favor; Hafften, Hill, Seymour, and Buoy.

New Business: Resolution #18-15 Calling Water and Wastewater Interfund Loan and Resolution Providing for the Redemption and Prepayment of the GO Water Refunding Bonds, Series 2012A.

Madsen explained that the Council had an opportunity to pay off the Interfund Loan between the Wastewater and Water Utilities; and use available Water Access Fees, budgeted expenditures and cash balances to redeem and prepay the 2012 A Water Bond. Payment of this bond will balance the City's Water Utility for the foreseeable future and will avoid the need to raise the Water Rate in 2018.

Madsen continued that while the plan proposed could result in the Water Fund being below the Auditor recommended 50% of annual expenditures at the end of 2018, Staff project the Water Fund will have 48% of annual expenditures and will exceed that by the end of 2019. Additionally, the Water Fund will save approximately \$22,000 in interest payments by prepaying this bond.

After additional discussion and review, including consideration of the 2018 through 2021 Utility Budgets, review of charts and graphs, and detailed discussion regarding the policy involved in paying off long term debt, impact of being below 50% of operating expenses in reserves, and positioning and strategy for paying for future utility projects, **MOTION** was made by Hill to approve both Resolutions and the plan as presented. This motion was seconded by Buoy.

Motion Carried: voting in favor; Hafften, Hill, Seymour, and Bouy

Staff Reports:

Staff and members of the Council then discussed various updates the F.D. Spaghetti Dinner and updates on the impact of warm weather and freezing storm water intakes.

A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Seymour.

Motion Carried: voting in favor; Hafften, Hill, Seymour and Buoy, and the meeting was adjourned at approximately 7:04 p.m.

Typed this 2nd day of March, 2018.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel