

**City of Rockford, Minnesota Planning and Zoning Commission
Meeting Minutes
7:00 p.m., Thursday, January 13, 2023**

The Planning and Zoning Commission Meeting was called to Order by Chair Nick Morter. Commission members Wendy Peterson-Biern and Sue Vergin were in attendance. Commissioners Cihlar and Sand were absent.

City Administrator / Attorney, Dan Madsen; Deputy Clerk, Amy McNellis; and City Planner, Dan Licht were also in attendance.

A motion was made by Vergin, and seconded by Petersen-Biorn, to approve the Agenda and Minutes of the October 12th, 2022 Council Meeting.

Motion Carried: Voting in favor; Morter, Vergin and Petersen-Biorn.

New Business: Orderly Annexation

Administrator / Attorney Madsen and Planner Licht explained the process members of the Council, Planning and Zoning and Community in general would need to follow in reviewing and recommending an updated Orderly Annexation plan. Staff and members of the Commission discussed the history and purpose of annexation, and how this may be a useful tool for Rockford as development fills the majority of vacant and buildable lots within city limits.

No formal action was taken, as this matter was set on for discussion purposes only.

New Business: Orderly Annexation

Administrator / Attorney Madsen and Planner Licht discussed the impact of rezoning lots in town, and what impact rezoning had on current and future land uses. Staff and the Commission tracked a general process from application to approval or rejection to highlight how that process looks and what is considered in such a review.

No formal action was taken, as this matter was set on for discussion purposes only.

Members of the Staff and Commission then presented general updates regarding general happenings from around the city.

Motion was then made by Vergin, and seconded by Petersen-Biorn, to adjourn the meeting.

Motion Carried: Voting in favor; Morter, Vergin and Petersen-Biorn and the meeting was adjourned at approximately 7:55 p.m.

Typed this 10th day of April, 2023

Dan Madsen

City Administrator, City Attorney
City of Rockford Minnesota

All meetings of the Planning and Zoning Commission are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Nick Morter
Chairman

Attest:

Dan Madsen
City Administrator, Special Counsel