

City of Rockford, Minnesota Council Workshop Minutes 5:00 p.m., Tuesday, February 27th, 2024

Mayor Renee Hafften called the City Council Workshop to Order at 5 p.m. Council members Mike Werman, Heather Michalik and Melissa Vogel were in attendance. Council member Wyatt Gutzke was absent.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, and Engineer Steve Heglund were also in attendance.

Rick Martenson was also in attendance.

Members of Council and staff discussed Community Project Funding for the Wastewater Treatment Facility. The existing facility is aging and in need of improvements which will be costly. The City received notification from Congressman Emmer's office that the fiscal year 2025 Community Project Funding application period has begun. This is a great opportunity for Rockford to submit a request for consideration.

No formal action was taken, as these matters were set on for discussion and introduction purposes only.

City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, February 27th, 2024

Mayor Renee Hafften called the City Council Meeting to Order at approximately 6:00 p.m. Council members Mike Werman, Heather Michalik and Melissa Vogel were in attendance. Council member Wyatt Gutzke was absent.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy and Engineer Steve Heglund were also in attendance.

Rick Martenson, Jack Nellis, Fire Chief David Angel, Rockford Area Historical Society Director Kevin Koehler and Deputy Larson were also in attendance.

A motion was made by Werman and seconded by Michalik to approve the Consent Agenda Items 2A through 2C as listed and set on the Agenda for the Council Meeting:

- A. Approve Minutes of February 13, 2024, City Council Workshop & Regular Meeting
- B. Approve Payment of Claims
- C. Approve LG220 Lawful Gambling Permit – Minnesota Blaze, Resolution No. 24-12

Motion Carried: Voting in favor; Hafften, Werman, Michalik and Vogel.

Wright County Sheriff's Update

Deputy Larson stated that calls were low over the last two weeks and the Police presence at school crosswalks has helped slow cars down. He also stated that he is aware of the Hwy 55 and Autumn Oaks Drive intersection and the concern of speeding and pulling out in front of traffic there.

Rick Martenson Memorial Day Assistance

Rick Martenson stated that the Memorial Day Committee would like to incorporate the new Veterans Memorial into the parade route. The parade route will be changed slightly to accommodate this. This will be Rick Martenson's last year organizing the Memorial Day event and they are looking for volunteers to help with future events.

Jack Nellis, Masonic Star Lodge 62 Update

Jack Nellis stated that this is the 12th annual fundraiser for River Works Community Development. Donations received now through March 31st will be matched up to \$10,000.00.

Stop Sign Modifications at Walnut Street and High Street

At the February 13th City Council meeting, the City Council discussed the intersection of Walnut Street and High Street and the stop signage at the intersection. Engineer Heglund was asked to review the intersection and present a recommendation to the Council. Engineer Englund stated that the recommendation is to have Council approve of modifications to the stop signs to control the stopped condition on High Street and the Middle School Bus Entrance.

A motion was made by Hafften and seconded by Michalik to approve the stop signage modifications as presented by Engineer Heglund.

Motion Carried: Voting in favor; Hafften, Werman, Michalik and Vogel.

Lead Service Line Update

Engineer Heglund stated that in 2021 the EPA announced Lead and Copper Rule Revisions were in effect to reduce the risk of lead in drinking water. The EPA directed States and water system providers to conduct and submit service line inventories to identify the individual water services within the community and document their material, namely looking for lead and galvanized water services. Communities are required to submit their draft inventories to MDH by July 15th, 2024. Staff have identified approximately 1,100 of the 1,400 services within town. Staff will work with the remainder of the properties to identify the material of their service lines.

Approval of Lawful Gambling Permit – Hanover Athletic Association Resolution No. 24-11

The City is in receipt of a lawful gambling LG215 lease for lawful gambling activity and LG214 premises permit application for the Hanover Athletic Association operating on the premises at Rockford Roadhouse, 8026 Highway 55, Rockford, MN 55373. The lawful gambling activity is proposed to begin March 15, 2024 at Rockford Roadhouse.

A motion was made by Vogel and seconded by Michalik to approve Resolution No. 24-11, Approving the LG215 Lease for Lawful Gambling Activity and the LG214 Premises Permit for Hanover Athletic Association to conduct lawful gambling operations at the Rockford Roadhouse beginning March 15th, 2024.

Motion Carried: Voting in favor; Hafften, Werman, Michalik and Vogel.

2024 Western Star Plow Truck Taxes Update

At their February 13th, 2024 Regular Council meeting the Council approved the purchase of the Western Star Plow Truck. With the approval, we did not include the taxes and fees associated with the purchase. Some transactions purchased by specific Government agencies are exempt from Motor Vehicle Tax, but the plow truck is not exempt from these taxes.

A motion was made by Werman and seconded by Vogel to authorize staff to pay the taxes on the State bid for the Western Star Plow Truck in the amount of \$6,875.55.

Motion Carried: Voting in favor; Hafften, Werman, Michalik and Vogel.

Staff Reports:

Members of Staff and Council then discussed various City updates including: The Presidential Nomination Primary is Tuesday, March 5th, 2024. The polls are open from 7:00am-8:00pm. Heather Michalik stated that Our Fathers Lutheran Church is holding a blood drive on March 12th, 2024. Mayor Renee Hafften stated that nominations for Volunteer of the Year are still needed.

Open Forum:

No one requested to speak.

Adjournment:

A motion was made by Werman and seconded by Michalik to adjourn the meeting at approximately 7:07 pm.

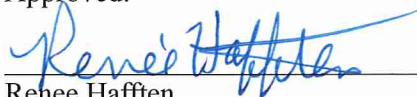
Motion Carried: Voting in favor; Hafften, Werman, Michalik and Vogel.

Typed this 29th day of February 2024.

Debbie Buoy
Clerk/Assistant City Administrator
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:



Renee Hafften
Mayor

Attest:


Debbie Buoy
Clerk/Assistant City Administrator