

City of Rockford, Minnesota Special Council Meeting Minutes 5:00 p.m., Tuesday, November 1st, 2022

The Special City Council Meeting was called to Order by Mayor Renee Hafften at approximately 5 p.m. Council members Scott Seymour, Denise Willenbring, and Debbie Buoy were in attendance. Council Member Mike Werman was absent.

City Administrator / Attorney, Dan Madsen was also in attendance.

New Business: Part-time Seasonal Employment

Administrator / Attorney Madsen explained that one member of the City's full-time staff was injured in a non-work-related accident and would be out of work for the foreseeable future. The potential for a return to work looks like sometime in the Spring, leaving Public Works with only three active plow drivers for the winter, with help from the City Administrator / Attorney as needed. Former Public Works Street Director, John Quirk, had been contacted and stated he would be happy to return to employment with the City on a limited, seasonal employment basis likely consisting of part-time hours. Quirk stated to Staff that he was limited in both duration and in amount earned, otherwise he would be in jeopardy of impacting his retirement status. Madsen explained that Staff recommended paying Quirk \$25 per hour, and using him for projects as much as possible up to the compensation paid cap of \$2,000, or up to six months in duration, or until the full-time City Employee returns to substantial employment with the City; whichever occurs first in time.

Madsen also explained that the City was in need of hiring two to four warming house attendants for the winter season. The recommended pay range for those positions was \$15 to \$18 per hour, based upon experience. These positions would also be seasonal part-time employment positions.

After additional discussion and review, including a review of potential challenges with plowing, staffing and maintenance of the ice rinks. Motion was made by Seymour, and seconded by Werman, to approve the hire of John Quirk as a seasonal hire as presented, and also authorize hiring of seasonal employees for the warming house in the pay range of \$15 to \$18 per hour, based upon training and experience.

Motion Carried: Voting in favor; Hafften, Seymour, Willenbring and Werman.

Members of the Staff and Council then provided updates regarding general happenings from around the city.

Motion was then made by Seymour, and seconded by Willenbring, to adjourn the meeting.

Motion Carried: Voting in favor; Hafften, Seymour, Willenbring and Werman and the meeting was adjourned at approximately 6:02 p.m.

Typed this 3rd day of November, 2022

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel