

City of Rockford, Minnesota Council Workshop Minutes  
5:00 p.m., Tuesday, October 13<sup>th</sup>, 2015

Mayor Renee Hafften and Council Members Rick Martinson, Debbie Buoy and Jeannette Graner met with City Administrator / Special Counsel, Dan Madsen; Jared Ward, City Engineer; and Trevor Brummer, Public Works Director, to discuss the potential for a Development Agreement with Lennar, the potential Main Street Redevelopment Project and Hockey Rink. No action was taken on any items, as the discussion was only for informational purposes.

City of Rockford, Minnesota Council Meeting Minutes  
6:00 p.m., Tuesday, October 13<sup>th</sup>, 2015

The meeting was called to Order by Mayor Renee Hafften at approximately 6:04 p.m. Council members Debbie Buoy, Rick Martinson, and Jeannette Graner were present. Ted Hill was absent.

City Administrator / Special Counsel, Dan Madsen; Jared Ward of Wenck and Associates; and Public Works Director, Trevor Brummer were also in attendance.

\*Approve Consent Agenda/Set Agenda

**MOTION** was made by Graner, and seconded by Buoy, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.H as listed:

- 3A: Minutes from September 22<sup>nd</sup>, 2015 Council Workshop and Meeting
- 3 B: Payment of Claims from Check #25142 through #25229 totaling \$119,756.58
- 3 C: Building Permits
- 3 D: Riverside Park Shelter Pay Request #3 Ebert Construction
- 3 E: Riverside Park Shelter Final Pay Request #4 Ebert Construction
- 3 F: Approve Advertisement for Skating Rink Attendants
- 3 G: Approve Crow River Christmas at Rockford City Center Mall
- 3H: Approve Lennar Development Agreement

**MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, GRANER, AND MARTINSON.**

New Business: Discuss or Take Appropriate Action on Hockey Dasher Boards,

Warming House and Electric Utility Costs

Administrator / Counsel Madsen explained that the City had \$25,000 remaining from the Hanover Athletic Association donation that was restricted for use on constructing a skating or hockey rink. Used hockey boards were located that were listed at \$24,200. Additionally, a warming house and electric lighting may be desired for this winter if a rink is to be installed. After additional discussion and review, MOTION was made by Hafften, and seconded by Graner, to approve purchase of the hockey boards and allot an additional amount not to exceed \$25,000 for purchase of a warming house and installation of electric lighting.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, GRANER, AND MARTINSON.

New Business: Discuss or Take Appropriate Action on Downtown Main Street Redevelopment Project

Administrator / Counsel Madsen explained that the City had reviewed this potential plan at previous Council Meetings and received overwhelming support to move forward from the community. At this time, the Council needs to make a decision if it is interested in funding engineering and design for bidding documents which are anticipated to cost between \$50,000 and \$60,000. Engineer Ward explained more details regarding the plan and supporting information on the cost and contents of the bid documents.

After additional discussion, explanation and review, MOTION was made by Hafften, and seconded by Martinson, to fund the engineering, design and creation of bidding documents.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, GRANER, AND MARTINSON.

Staff and members of the City Council then provided updates including additional thoughts regarding the Hockey Rink and 2016 Main Street Redevelopment project, various updates from Public Works and upcoming events occurring in the City of Rockford.

MOTION was then made by Buoy, and seconded by Graner, to adjourn the Council Meeting at approximately 7:46 p.m.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, GRANER, AND MARTINSON.

Typed this 15<sup>th</sup> day of October, 2015.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org), or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel