



# CITY OF ROCKFORD ELECTION JUDGE APPLICATION

IF YOU ARE INTERESTED IN SERVING IN THE UPCOMING ELECTION  
PLEASE COMPLETE AND RETURN ASAP

The City of Rockford is recruiting qualified individuals to serve as Election Judges for the 2024 PNP, Primary and General Elections. If you are interested, please complete and return this form. Thank you.

*Note: In the event you are selected to serve as an Election Judge, you must participate in online or in-person training classes. If appointed, official notification will be sent to you.*

## PERSONAL INFORMATION (Please print clearly)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-Mail (please provide) \_\_\_\_\_

Party Affiliation:  DFL  Republican  Other or Not Affiliated with a Political Party  
 Legal Marijuana Now  Grassroots-Legalize Cannabis  Student (16-17 years old)

1. I am available to work:  All Elections (March 5<sup>th</sup>, August 13<sup>th</sup> and November 5<sup>th</sup>)  or November 5<sup>th</sup> only

2. Do you have election judge experience? Yes  No

3. Do you have a relative who is also applying to be an Election Judge in Rockford at this time? Yes  No   
If yes, state their name and relationship \_\_\_\_\_

4. Print your first name as you would like it to appear on your name badge \_\_\_\_\_

5. Do you need a certification letter for your employer?  Yes  No

6. Are you an honorably discharged Veteran?  Yes  No

7. Are you interested in serving as a head judge or assistant judge? Yes  No  Maybe

\*If you choose YES: This means you will need additional training.

8. Are 18 years old or older?  Yes  No

\*If you choose NO to being 18 years old or older, are you 16-17 years old?  Yes  No

My preferred work hours (circle one answer) Note: Head Judges and Assistant Head Judges must work the full day.

Full day (6 am – close)      Half Day Morning (6 am – 2:15 pm)      Half Day Afternoon (2 pm – close)

**REQUIRED QUALIFICATIONS**

- ✓ Must be a United States citizen
- ✓ Must be an eligible voter in the State of Minnesota
- ✓ Must be able to read, write and speak English clearly
- ✓ Must not be the spouse, parent, stepparent, child, stepchild, sibling or stepsibling of any election judge serving in the same precinct or of any candidate at that election
- ✓ Must not be domiciled, either permanently or temporarily, with any candidate on the ballot at that election
- ✓ Must not be a candidate at that election

**(Initial on the line) I understand and meet these requirements**

**CITY OF ROCKFORD QUALIFICATIONS**

- ✓ Have excellent math and organizational skills
- ✓ Demonstrate attention to details
- ✓ Support the lead election official in the polling place
- ✓ Treat all voters fairly and respectfully
- ✓ Handle stressful situations calmly
- ✓ Able to rotate election judge duties

**(Initial on the line) I understand and meet these requirements**

**AFFIRMATIVE ACTION**

The City of Rockford is an Affirmative Action Employer providing equal employment opportunities to all; does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, disability, age, marital status, status with regard to public assistance, or membership or activity in a local commission. Individuals are evaluated and selected on the basis of merit.

**TENNESSEN NOTICE**

Information requested that is defined by law as public may be released. Private data containing your contact information and party affiliation are classified as private data and only used by authorized city staff.

**Please read the statements below and sign this application if you agree to the following:**

To ensure fair and honest election results, if selected to serve as an election judge, I will adhere to the following:

- Arrive at my polling place at the assigned time.
- Be courteous and respectful to all voters regardless of race, physical challenge or efficiency in the English language.
- Read the Election Judge Guide prior to Election Day and participate in the Election Judge Training.
- Be responsible for the security of election equipment and supplies.
- Complete all election documentation accurately and completely.
- Support and report immediately to the Head Judge any malfunction or possible tampering of voting equipment, unusual or suspicious behavior occurring in the polling room or any other event or occurrence that may threaten the accurate gathering or sanctity of the vote.
- Abstain from making personal and political opinion comments while serving as an election judge.
- I certify that all information I have provided on this application is correct and that I have not omitted any information. I understand that giving false information or omitting requested data may disqualify me from further consideration as an election judge or result in dismissal, if discovered at a later date.
- I authorize the City of Rockford to verify the information I have provided in this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return the completed application to:**  
**City Clerk's Office**  
**City of Rockford**  
**6031 Main Street**  
**Rockford, MN 55373**  
**or by e-mail to: [debbieb@cityofrockford.org](mailto:debbieb@cityofrockford.org)**