

## **City of Rockford, Minnesota Council Workshop Minutes 5:00 p.m., Tuesday, January 9<sup>th</sup>, 2024**

Mayor Renee Hafften called the City Council Workshop to Order at 5 p.m. Council members Mike Werman, Wyatt Gutzke and Heather Michalik were in attendance. Council member Melissa Vogel was absent.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy and Engineer Steve Heglund were also in attendance.

Retired Fire Chief Nathan Buoy was also in attendance.

Members of the Council discussed possible goals for 2024. Council may add to the possible goals and will vote at the next Council meeting workshop on which goals will be the primary focus for this year.

No formal action was taken, as this matter was set on for discussion and introduction purposes only.

## **City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, January 9<sup>th</sup>, 2024**

Mayor Renee Hafften called the City Council Meeting to Order at approximately 6:00 p.m. Council members Mike Werman, Wyatt Gutzke and Heather Michalik were in attendance. Council member Melissa Vogel was absent.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy and Engineer Steve Heglund were also in attendance.

Retired Fire Chief Nathan Buoy, Fire Chief David Angell, Public Works Jason Styve and Deputy Cassidy were also in attendance.

A motion was made by Werman and seconded by Gutzke to approve the Consent Agenda Items 2A through 2J as listed and set on the Agenda for the Council Meeting:

- A. Approve Minutes from the December 26, 2023, Regular Council Meeting
- B. Approve Payment of Claims
- C. Approve 2024 Local Board of Appeal and Equalization, Resolution No. 24-01
- D. Approve 2024 Fee Schedule, Resolution No. 24-02
- E. Approve 2024 Stantec Letter of Engagement, Engineering Services
- F. Approve Ducks Bingo and Raffle Gambling Permit, Resolution No. 24-03
- G. Approve 2024 Rockford Fire Relief Gambling Permits, Resolution No. 24-04
- H. Approve 2024 Garbage Hauler Licenses
- I. Approve 2024 Service Agreement with COPO Computers, Inc.
- J. Approve 2024 Annual Appointments / Department Liaisons, Resolution No. 24-05

Motion Carried: Voting in favor; Hafften, Werman, Gutzke and Michalik

### **Recognition of Service on the Fire Department of Nathan Buoy**

Nathan Buoy retired as Chief from the Rockford Fire Department on January 8<sup>th</sup>, 2024. City Administrator Anna Carlson thanked Retired Fire Chief Nathan Buoy for his service. Mayor Renee Hafften presented Retired Fire Chief Nathan Buoy with a plaque from the City.

### **Wright County Sheriff's Report**

Deputy Cassidy began by saying he will be transferring to a different city the end of this month. He thanked Council for having him here and he felt like a part of the community. Deputy Cassidy also stated that he had to issue a ticket and will continue to issue tickets for vehicles that do not comply with the snow parking policy.

### **New Business: Clock Tower on Food Shelf Building**

Jason Styve presented information regarding the clock tower on the food shelf building. He received a quote of \$12,000.00 for siding and shingles on the clock tower. This quote includes the use of a crane. The clock tower has required previous maintenance. After further discussions, Council directed Jason Styve to get a quote for removal of the clock tower and include roof repair.

No formal action was taken, as this matter was set on for discussion and introduction purposes only.

### **Staff Reports:**

City Administrator Anna Carlson informed the Council that a Federal Case Worker will in on Friday from 10:00 am-2:00 pm. They will be using the Council chambers to allow for easier access for people who may need their services.

Fire Chief David Angell stated that he started a newsletter to keep members of the fire department and City staff informed of all happenings related to the Fire Department. He is also starting Fire Fighter of the month and year.

Retired Fire Chief Nathan Buoy stated that he is always available if the Fire Department members ever need anything. He also stated that he has extreme faith in the current Fire Department Membership and their Leadership.

Engineer Steve Heglund stated that it is time for Ver-Tech's biannual permit. He also stated that there is a grant that the city can apply for, for the RRF to be located at High St and Elm St.

Public Works Jason Styve gave updates on projects Public Works is working on and stated that they are trying to make ice for the skating and hockey rinks.

Councilmember Wyatt Gutzke discussed the pricing for replacement of the Fire Department Heavy Rescue vehicle. He recommends staff and Council review the CIP to be prepared for this future purchase.

Councilmember Heather Michalik stated that the community expo will be Saturday, April 20<sup>th</sup>, 2024. RAHS had there annual meting on January 9<sup>th</sup>, 2024.

A motion was then made by Werman and seconded by Michalik to adjourn the meeting at approximately 6:36 pm.


Motion Carried: Voting in favor; Hafften, Werman, Gutzke and Michalik.

Typed this 11<sup>th</sup> day of January 2024.

Debbie Buoy  
Clerk/Assistant City Administrator  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

  
\_\_\_\_\_  
Renee Hafften  
Mayor

Attest:

  
\_\_\_\_\_  
Debbie Buoy  
Clerk/Assistant City Administrator