

City of Rockford, Minnesota Community Meeting Minutes
5:00 p.m., Tuesday, April 26th, 2016

Mayor Renee Hafften and Council Members Jeannette Graner, Debbie Buoy and Rick Martinson met with City Administrator / Special Counsel, Dan Madsen and Finance Clerk, Jennifer Swendsen to review the City's First Quarter Financial Statement. No action was taken on any items, as the discussion was only for informational purposes.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, April 26th, 2016

The meeting was called to Order by Mayor Renee Hafften at approximately 6:00 p.m. Council Members Debbie Buoy, Jeannette Graner and Rick Martinson were also present. Council Member Ted Hill was absent.

City Administrator / Special Counsel, Dan Madsen; Finance Clerk, Jennifer Swendsen; City Engineers Jared Ward and Steve Shegland of Wenck and Associates; Public Works Director, Trevor Brummer; John Quirk of the Street Department; Steve Nisbet, Wright Hennepin Electric Cooperative; and Gretta and Ethan Gruba of Boy Scout Troop 279 were also in attendance.

Approve Consent Agenda/Set Agenda

MOTION was made by Martinson, and seconded by Buoy, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.J as listed with the addition of a the Fire Department Raffle as Item 3.J. to the Consent Agenda and Main Street Valves, Crossings and Joint Repairs being added as New Business Item 4B:

- 3. A.: Minutes from April 12th, 2016 Council Community Meeting and Regular Council Meeting
- 3. B.: Payment of Claims from Check #025927 through #025959 totaling \$\$191,698.53
- 3. C.: RES #16-16/2016 Appointments
- 3. D.: RES #16-17/CUP Amendment to Allow Expansion of an Existing Solar Array Ground Mounted System/6800 Electric Drive
- 3. E.: RES #16-18/Reimbursement of Certain Expenses from Proceeds of Bonds to be Issued by the City
- 3. F.: Approve Rockford City Center Mall / Outdoor Sales Permit-Rockford Farmer's Market
- 3. G.: Purchase Agreement and Development Agreement / 5900 Main Street
- 3. H.: Utility Easement Agreement / Cross Evangelical Lutheran Church

3. I.: Stormwater, Sidewalk & Stairway Easement Agreement / Cross Evangelical Lutheran Church
3. J.: RES 16-19/Approving Raffle Permit, Rockford Fire Relief Association

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Graner, and Martinson.

New Business: Resolution #16-20 to Award Seal Coat Bids

Street Supervisor Quirk explained that the City had received three bids, with the lowest of those bids being submitted by Pearson Brothers in the amount of \$55,782.59. After discussion and review of all bids submitted, and after discussion of the scope and need for the areas impacted by the 2016 Street Sealing proposed project, **MOTION** was made by Martinson, and seconded by Graner, to approve Resolution #16-20 to award the project to Pearson Brothers based upon their low bid.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Graner, and Martinson.

New Business: Main Street Valves, Crossings and Joint Repairs:

Engineer Ward and Administrator Madsen showed members of the City Council pictures depicting the unexpected condition and deterioration in the City's water infrastructure below the Main Street Improvement project. Ward explained that the condition of this infrastructure could result in failure and replacement within the next two to five years. Madsen explained that the City would complete the Main Street improvements in August of this year, and that the Council should review and discuss the risks involved in not replacing the infrastructure along with the cost and delay such replacement may cause to the Improvement Project.

Members of the Council reviewed the project timeline and the importance of staying on schedule for completion prior to the City's River Days Celebration, and considered the emergency repairs reviewed being estimated around \$250,000. Ward explained that the crews currently working on the City's stormwater main had Main Street under construction and that there would be substantial cost savings if the City completed the water infrastructure now, as opposed to doing the work after next week when the improvement project and contractors were scheduled to change. Ward estimated that a repair or replacement project for the four block area would cost at or in excess of \$1 million to correct at a later time when the street was repaired and crews were not already on scene with equipment necessary for the project.

The Council and Madsen considered and reviewed the City's First Quarter Financial Statements, reviewed the scheduled bond debt timeline and talked about how this repair may impact future repairs and timing on the other infrastructure installed at the

time the current infrastructure was installed which was explained to be in 1994. After additional discussion regarding warranties on the existing infrastructure, impact on Downtown business and the community in general and other policy considerations, **MOTION** was made by Graner, and seconded by Hafften, to approve the emergency repairs to the Mains, Valves, Crossings and Joints in an amount not to exceed \$250,000, in the Downtown Project Area on Main Street from Highway 55 to Plum Street, and authorized the closure of this same area for up to three weeks beginning Wednesday, May 4th, 2016. It was discussed and understood that any excess costs above the emergency funding not to exceed \$250,000 would require Council review and approval, and an emergency meeting may be necessary.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Graner, and Martinson.

Staff and members of the Council provided updates from the community including the Fire Department pancake breakfast, Main Street project materials received, Facebook comments received and other matters of a general nature.

MOTION was then made by Graner, and seconded by Buoy, to adjourn the Council Meeting at approximately 7:40 p.m.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Graner, and Martinson.

Typed this 5th day of May, 2016.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org, or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel