

City of Rockford, Minnesota Council Workshop Minutes  
5:00 p.m., Tuesday, March 14<sup>th</sup>, 2017

Mayor Renee Hafften and Council Members Debbie Buoy, Ted Hill, Jeannette Graner and Rick Martinson met with City Administrator / Special Counsel, Dan Madsen; City Engineer Jared Ward, Wenck and Associates; and Public Works Director, Trevor Brummer to review and discuss the Special Assessment Ordinance and other matters including the progress on the Tavern on the Crow. No action was taken on any items, as the discussion was only for informational purposes.

City of Rockford, Minnesota Council Meeting Minutes  
6:00 p.m., Tuesday, March 14<sup>th</sup>, 2017

The meeting was called to Order by Mayor Renee Hafften at approximately 6:00 p.m. Council members Debbie Buoy, Ted Hill, Jeannette Graner and Rick Martinson were present.

City Administrator / Special Counsel, Dan Madsen; Annette Tryon, 1,000 Hearts; City Engineer, Jared Ward of Wenck and Associates; Public Works Director, Trevor Brummer and Alaina Rooker.

\*Approve Consent Agenda/Set Agenda

**MOTION** was made by Hill, and seconded by Martinson, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.D as listed:

3A: Minutes from the February 28<sup>th</sup>, 2017 Council Workshop and Regular Council Meeting

3 B: Payment of Claims from Check #27043 through #27109 totaling \$145,633.37.

3 C: February, 2017 Building Permits

3D: RESOLUTION #17-12/Approve Garbage Hauler License Applications for 2017

3E: RESOLUTION #17-13/Approve 2017 Fire Relief Pension Benefits

**MOTION CARRIED-VOTING IN FAVOR:** Hafften, Graner, Hill, and Martinson. Buoy abstained as being married to a member of the Fire Department and recognizing the conflict of interest involved in the Fire Relief Pension Matter.

New Business: 1,000 Hearts Serve Day

Annette Tryon appeared to share that the 1,000 Hearts Serve Day was set for May 20<sup>th</sup>, 2017 and shared a video showing all the good work that 1,000 Hearts does for the

community. In discussion, Annette Tryon asked if the Council would waive their shelter rental fee of \$40 for this year due to the community nature of the event, the organization being of 501(c)(3) status, and on the basis that they do not generate revenue or profits for the organization at the event, instead gathering to volunteer hours for community service. **MOTION** was made by Mayor Hafften, and seconded by Buoy, to waive the shelter fee for 1,000 Hearts for 2017.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Graner, Hill, Buoy, and Martinson

New Business: Rockford City Center Mall Wright Hennepin Event Parking

Administrator / Counsel Madsen explained that Wright Hennepin had again requested use of the Rockford Mall parking lot for overflow parking for their event. In the past, the Council had voted to allow use of the parking lot, but this year presented challenges due to the expected construction of the Dollar General store in this location. After discussion, **MOTION** was made by Hill, and seconded by Graner, to allow parking if Dollar General had not begun construction, and if construction had begun, such parking would be allowed if possible upon review and approval of City Staff.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Graner, Hill, Buoy, and Martinson

New Business: Special Assessment Policy Resolution #17-14/Ordinance #17-05

Administrator / Counsel Madsen explained that the City had an outdated Special Assessment Policy that likely had higher percentages allowed for assessment than that which had recently been upheld under court challenge. Madsen reviewed the policy and discussed various details and aspects covered by the amendment. Members of the Council discussed specific projects and vetted the application of the policy changes to their preferred methods of handling such projects and assessments. After additional discussion and policy review, **MOTION** was made by Martinson, and seconded by Graner, to approve the policy, Resolution #17-14 and Ordinance Amendment #17-05.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Graner, Hill, Buoy, and Martinson

Members of the City Council and staff then provided updates on 2017 Achievement Award provided to Public Works Director, Trevor Brummer by Mn Rural Water; various projects and updates of on-going matters in the city, and the Council watched a Main Street Development promotional video made by staff for presentation at the Rockford Community Expo.

MOTION was then made by Martinson, and seconded by Hill, to adjourn the Council Meeting at approximately 7:02 p.m.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Graner, Hill, Buoy, and Martinson

Typed this 17<sup>th</sup> day of March, 2017.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org), or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

---

Renee Hafften  
Mayor

Attest:

---

Dan Madsen  
City Administrator, Special Counsel