

City of Rockford, Minnesota Council Meeting Minutes 5:00 p.m., Tuesday, November 9th, 2022

The City Council Meeting was called to Order by Mayor Renee Hafften at approximately 5 p.m. Council members Denise Willenbring and Mike Werman were in attendance. Council members Scott Seymour and Debbie Buoy were absent.

City Administrator / Attorney, Dan Madsen; and City Engineer, Steve Hegland; and Council Member Elect, Wyatt Gutzke were also in attendance.

A motion was made by Willenbring, and seconded by Werman, to approve the Consent Agenda Items 3A and 3E as listed and set the Agenda for the Council Meeting:

- 3A. Approve Minutes from the October 25, 2022 Workshop and Regular Council Meeting
- 3B. Approve Minutes from the November 1, 2022 Special Council Meeting
- 3C. Approve Payment of Claims, Check Number: 34520 through 34574 totaling \$1,192,074.96
- 3D. Approve Special Event Permit, Jolly Jingle Run
- 3E. Approve Crow River Holiday Fireworks

Motion Carried: Voting in favor; Hafften, Willenbring and Werman.

New Business: Discuss and take appropriate action on Refuse Hauler RFP

Administrator / Attorney Madsen explained that the City was prepared to let a Request for Proposals for the City's Refuse and Recycling contracts. The City uses a closed contract system, as opposed to having each homeowner contract for their own recycling, as it has been proven to save money for individual property owners and also decreases traffic and the impact on the City's infrastructure from multiple companies doing business in the city's corporate limits. The current contract with Waste Management for both refuse and recycling ends December 31st. Staff reviewed the Request for Proposals with the Council, outlining the terms of service requested, the services to be free of charge under the proposal, and the number of current accounts for both recycling and refuse. Additionally, Staff explained that the RFP requested optional quotes on both organics recycling and for commercial refuse and recycling as well. After discussion and review, including the provisions requested and history of the contract with Waste Management, Motion was made by Willenbring, and seconded by Werman, to let the RFP.

Motion Carried: Voting in favor; Hafften, Willenbring and Werman.

New Business: Discuss and take appropriate action on 2022 project pay request #5

Engineer Hegland provided an update on the 2022 Infrastructure Project, noting that the project was in the final stages. The pay request #5 was substantial, as it incorporates most of the remaining work completed. Hegland noted that a couple of services still needed to be completed, and that there would be some punch-list items and restoration that may need to occur in the Spring. Overall, though, the project is nearly completed. Members of the Staff and Council discussed the timeline and overall impact of the 2022 Project and noted that it was nice to be done with the summer of construction. After additional discussion and review, Motion was made by Werman, and seconded by Willenbring, to approve the pay request.

Motion Carried: Voting in favor; Hafften, Willenbring and Werman.

Members of the Staff and Council then presented general updates regarding general happenings from around the city. Staff and the Council discussed the elections, upcoming projects and final budget preparation for the Final Budgets and 2023 Property Tax Levy.

Motion was then made by Werman, and seconded by Willenbring, to adjourn the meeting.

Motion Carried: Motion Carried: Voting in favor; Hafften, Willenbring and Werman, and the meeting was adjourned at approximately 5:55 p.m.

Typed this 17th day of November, 2022

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel