

**City of Rockford, Minnesota
Planning and Zoning Commission Meeting
7:00 p.m., Thursday, January 13, 2022**

Chair Sand called the regular meeting of the City of Rockford Planning and Zoning Commission to order on at 7:01 p.m. The meeting was held in the Council Chambers of City Hall, 6031 Main Street, Rockford, MN.

Roll call was taken and the following members were present: Peterson-Bjorn, Morter and Sand. The following members were absent: Werman and Cihlar. City Administrator / Attorney, Dan Madsen and City Planner, Dan Licht were also in attendance.

SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

MOTION was made by Sand, seconded by Morter, to set the agenda and accept the October 14, 2021 Regular Planning and Zoning Commission Minutes.

MOTION CARRIED – Voting in favor, Sand, Morter, and Peterson-Bjorn.

NEW BUSINESS: Appoint Planning and Zoning Commission Positions.

Madsen explained that Commissioner Werman had been appointed to the City Council, which had created a vacancy on the Planning and Zoning Commission. With Werman being Chair, that role was now vacant as well. Members of the Commission discussed the leadership positions on the Planning and Zoning Committee and worked through which members had interest in serving in these roles. After additional discussion, Motion was made by Sand, and seconded by Peterson-Bjorn, to appoint Nick Morter as Planning and Zoning Chair.

MOTION CARRIED – Voting in favor, Sand, Morter, and Peterson-Bjorn.

Madsen also explained that the position of Assistant Chair was also vacant on the Planning and Zoning Commission. Motion was made by Morter, and seconded by Sand, to appoint Shannon Sand as the Assistant Chair.

MOTION CARRIED – Voting in favor, Sand, Morter, and Peterson-Bjorn.

NEW BUSINESS: Discuss filling Planning and Zoning Vacancy

Madsen explained that with Mike Werman's appointment to the Council, a vacancy had been created on the Planning and Zoning Commission Board. Madsen and members of the Planning and Zoning Commission the process of filing that vacancy. Madsen stated that the position would be posted on the City's Website, and members on other boards and committees would be provided with information on how to apply. No further action was taken, as the matter was set on for informational purposes only.

Members of Staff and the Planning and Zoning Commission then presented general updates including Parkwood 6th Development progress; Veteran's Memorial Project Design updates and a general discussion related to undeveloped property along Highway 55.

MOTION was then made by Sand, and seconded by Morter, to adjourn the meeting.

MOTION CARRIED – Voting in favor, Sand, Morter, and Peterson-Bjorn and the meeting was adjourned at approximately 8:20 p.m.

Typed this 11th day of April, 2022

Dan Madsen
City Administrator, City Attorney
City of Rockford Minnesota

Approved:

Mike Werman
Chair

Attest:

Dan Madsen
City Administrator, City Attorney