

**City of Rockford, Minnesota Workshop Meeting Minutes
5:00 p.m., Tuesday, May 25, 2021**

The City Council Workshop was called to Order by Mayor Renee Hafften at approximately 5 p.m. Council members Rick Martinson, Scott Seymour, Debbie Buoy and Denise Willenbring were in attendance.

City Administrator / Attorney, Dan Madsen; City Engineer, Steve Hegland; and, Public Works Staff, Darcy Desens were also in attendance.

Members of the Council and Staff discussed the Highway 55 crosswalk at Maple Street, reviewing additional information regarding other locations that have RRFB Signals installed and weighing the benefit of improving the safety of this crosswalk against the burden of City ownership and maintenance of the improvements.

Members of the Council and Staff also discussed the 1st Quarter Financial Report and continued the discussion regarding the Lumberyard Property.

No formal action was taken, as this matter was set on for informational purposes only.

**City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, May 25, 2021**

The City Council Workshop was called to Order by Mayor Renee Hafften at approximately 6 p.m. Council members Rick Martinson, Scott Seymour, Debbie Buoy and Denise Willenbring were in attendance.

City Administrator / Attorney, Dan Madsen; Finance Director, Jennifer Swendsen; Darcy Desense of the Public Works Department; City Engineer, Steve Hegland; Deputy Ryan of the Wright County Sheriff's Department; Deputy Magnussen and Sheriff Hutchinson of the Hennepin County Sheriff's Department; Bryan, Laura, Danny and Maggie Franklin, residents; and Aaron Abed and Parker Abed, residents, were also in attendance.

A motion was made by Martinson, and seconded by Seymour, to approve the Consent Agenda Items 3A through 3C as listed and set the Agenda for the Council Meeting:

- 3A. Approve Minutes from the May 11, 2021 Workshop and Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 32541 through 32585 and Check Number 1404E through 1409E, totaling \$53,027.57.
- 3C. Approve removing Jason Styve from probation

Motion Carried: Voting in favor; Martinson, Buoy, Seymour and Willenbring.

Deputy Ryan, Wright County Sheriff

Deputy Ryan provided a general update regarding traffic stops and law enforcement activity in the City. No formal action was taken, as this matter was set on for discussion purposes only.

New Business: 2020 Volunteer of the Year, Laura Franklin

Administrator / Attorney Madsen shared that each year, the City of Rockford asks it's residents, businesses and members of the community to nominate a person or group that has evidenced dedication, support and volunteerism in our shared community. People submitting nominations are asked to submit a Nomination Form explaining why they believe their nominee is deserving of the award.

This year, the City Council selected Laura Franklin as the 2020 Volunteer of the Year. Ms. Franklin is being honored for her extensive volunteerism in our Community, including her service on the Rockford Education Foundation, her role as President of the Rockford Greenfield Chamber of Commerce, and her service on the 1,000 Hearts Steering Committee supporting the Crow River Serve Day. Ms. Franklin also supports the Rockford Area Girl Scouts. No formal action was taken, as this matter was set on for informational purposes only.

New Business: Sheriff Dave Hutchinson

Hennepin County Sheriff, Dave Hutchinson, discussed the state of law enforcement in Hennepin County with the City Council. The discussion included updates on training facilities, programs and practices to adapt to societal changes and shifts in demographics. No formal action was taken, as this matter was set on for informational purposes only.

New Business: Parker Abed, Eagle Scout Project

Eagle Scout Candidate, Parker Abed, appeared and explained his proposed project to relocate a US Flag and pole, and landscape an area in front of the city's Park Shelter. The Council and Staff discussed the elements of the project, cost and timeline for installation. After additional discussion and review, Motion was made by Martinson, and seconded by Buoy, to approve the plan as proposed..

Motion Carried: Voting in favor; Hafften, Martinson, Buoy, Seymour and Willenbring.

New Business: First Quarter Financial Report

Finance Director, Jennifer Swendsen, walked the Council and Staff through the revenues and expenditures of the General Fund, Fire Department, Water Utility and Wastewater Utility. Charts and graphs were discussed that showed the financial picture of the City, and the Council and Staff discussed the strong financial position of the City Budgets. No formal action was taken, as this matter was set on for informational purposes only.

New Business: Transfer of Toro Sweeper and 1981 Fire Truck to Auction

Administrator / Attorney Madsen explained that the City had two pieces of equipment that had not been used in several years that should be transferred to auction and sold. Members of Staff and the Council discussed and reviewed the 1981 Fire Truck and Toro Sweeper, acknowledging that only the tank part of the truck may have some use and would be looked at by the Fire Chief, Ben Sanderson. After additional discussion and review, Motion was made by Seymour, and seconded by Willenbring, to transfer the equipment to auction for sale. .

Motion Carried: Voting in favor; Hafften, Martinson, Buoy, Seymour and Willenbring.

Members of the Staff and Council then presented general updates including the Memorial Day Service / Ceremony on May 31st, Movie in the Park being scheduled for June 4th and other updates of general interest.

Motion was then made by Seymour, and seconded by Willenbring, to adjourn the meeting.

Motion Carried: Motion Carried: Voting in favor; Martinson, Buoy, Seymour and Willenbring, and the meeting was adjourned at approximately 6:56 p.m.

Typed this 28th day of May, 2021.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel