

City of Rockford, Minnesota Workshop Meeting Minutes
5:00 p.m., Tuesday, September 13th, 2016

Mayor Renee Hafften and Council members Ted Hill, Jeannette Graner, Rick Martinson and Debbie Buoy met with City Administrator / Special Counsel, Dan Madsen; City Engineer Jared Ward; Public Works Director, Trevor Brummer; Darcy Desens, Parks Department; John Quirk, Streets Superintendent; Chris King, Public Works; Mike Beyer, Resident; Marlys Elsen, Utility Billing Clerk; and Mike Hoppe, Public Works Mechanic to review the 2017 Proposed Preliminary Property Tax Levy and Draft 2017 Municipal Budget. No formal action was taken, as this meeting was set on for discussion purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, September 13th, 2016

The meeting was called to Order by Mayor Renee Hafften at approximately 6:00 p.m. Council members Ted Hill, Jeannette Graner, Rick Martinson and Debbie Buoy were also present.

City Administrator / Special Counsel, Dan Madsen; City Engineer Jared Ward; Public Works Director, Trevor Brummer; Darcy Desens, Parks Department; John Quirk, Streets Superintendent; Chris King, Public Works; Marlys Elsen, Utility Billing Clerk; and Mike Hoppe, Public Works Mechanic were also in attendance.

Approve Consent Agenda/Set Agenda

MOTION was made by Martinson, and seconded by Buoy, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.F as listed:

- 3.A.: Minutes from the August 23, 2016 Council Workshop & Regular Council Meeting
- 3.B.: Minutes from the August 29, 2016 Special Council Meeting
- 3.C.: Payment of Claims from Check #26369 through #26452 totaling \$138,423.02
- 3.D.: Approve August Building Permits
- 3.E.: Approve Temporary Liquor License / Rocktoberfest – RAHS
- 3.F.: Approve Snowplowing Emergency Plan

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Graner, Hill and Martinson.

New Business: Proclamation – Resolution #16-xx, 2017 Preliminary Property Tax Levy

Finance Clerk, Jennifer Swendsen, presented an overview of the discussions that occurred during the Workshop session held at 5:00 p.m. Swendsen then explained that the Resolution presented provides for a Preliminary 2017 Ad Valorem Property Tax Levy in the amount of \$1,310,115; and a Preliminary 2017 Debt Service Property Tax Levy in the amount of \$307,138, totaling a Preliminary 2017 Total Preliminary Property Tax Levy of \$1,617,253. This represents an increase from the 2016 Final Property Tax Levy of 1.84%.

Swendsen further explained that Minnesota Statute Section 275.065, Subd. 1 required the City to approve a Preliminary Property Tax Levy no later than September 30th, 2016 and certify the same to the County Assessor by that date. It was noted that the Council had one more meeting before this deadline, so no action was required at this meeting and determination could be postponed until the September 27th, 2016 Council Meeting if more discussion or more information was warranted.

After additional discussion and review, and in consideration of the various budgets and debt service accounts that comprise this Preliminary Property Tax Levy, **MOTION** was made by Hill, and seconded by Graner to approve the Resolution #16-xx and Preliminary Property Tax Levy as presented.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Graner, Hill and Martinson.

Staff and members of the Council provided updates from the community including the newly expanded FEMA Flood Plain and related maps, Rocktoberfest, the Fire Department Open House, the State of the City Presentation in Annandale and the Fall Newsletter being complete and ready for distribution

MOTION was then made by Hill, and seconded by Graner, to adjourn the Council Meeting at approximately 6:31 p.m.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Graner, Hill and Martinson.

Typed this 14th day of September, 2016.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org, or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel