

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, March 26, 2019

The workshop was called to Order by Mayor Renee Hafften. Council Members Debbie Buoy, Ted Hill and Rick Martinson were present. Council Member Scott Seymour was absent.

City Engineer Steve Hegland of Wenck and Associates, Public Works Director Trevor Brummer, Lead Parks Darcy Desens, Deputy Clerk Audra Etzel, Flagship Representative Mike Raymond and Kyle Linscott with SEH were also in attendance.

Members of the Council and Staff discussed the Riverside Park playground replacement equipment options and funding. At this time there are not enough funds for the equipment being proposed. Council recommends the Park and Recreation Commission look for funding or propose a different option within the budget and bring back a recommendation to the Council at a future meeting.

Kyle Linscott presented a proposed business plan for the development of the Lumber Yard Site. Mr. Linscott is aware there is an existing offer to purchase the site, but wanted the opportunity to speak to the council regarding his plan. The Council was interested in the concept. At this time since there is another offer, Council will have to pass at this time.

The Council received three applications for the 2018 Volunteer of the Year. Those nominated were: BANKWEST, John and Bernie Grenzer and Debbie Buoy. The Council review all the applications and will announce the winner once the recipient has been contacted.

No formal action was taken, as this matters were set on for discussion purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, March 26, 2019

The meeting was called to Order by Mayor, Renee Hafften, at 6:00 p.m. Council Members Debbie Buoy, Ted Hill and Rick Martinson were present. Council Member Scott Seymour was absent.

City Engineer Steve Hegland of Wenck and Associates, Public Works Director Trevor Brummer, Lead Parks Darcy Desens, Sue Van Cleaf of the Crow River News, Wright County Commissioner Michael Potter, Wright County Sheriff Sean Deringer, RiverWorks Representatives: Denise Kesanen and Tammi Olstad, Rockford Masonic Star Lodge #62 Representative Eric Sorenson and Deputy Clerk Audra Etzel were also in attendance.

Set Agenda and Approve Consent Agenda Items:

A **MOTION** was made by Martinson, and seconded by Buoy, to approve the Consent Agenda Items 3.A. through 3.B., removed New Business item 4. D. Riverside Park Playground Equipment and set the Agenda for the Council Meeting as listed:

3.A. Approve Minutes from the March 12, 2019 Workshop and Regular Council Meeting

3B. Approve Payment of Claims, Check Number: 29798 through Check Number 29836 totaling \$53,689.58

Motion Carried: voting in favor; Hafften, Buoy, Hill and Martinson.

New Business: Masonic Star Lodge #62 Update

Star Lodge Member Eric Sorenson was present to give an update. This is the seventh year that Masonic Star Lodge #62 has partnered with the RiverWorks Community to raise matching funds up to \$25,000.00. All of the donations received are given to RiverWorks to support their various programs: food shelf, lunchbox fever, National Night Out, Thousand Hearts, etc. Denise Kesanen from RiverWorks Community thanked Star Lodge #62 for their continued generous support. The Rockford Star Lodge will be holding their 37th Annual Hog Road on Saturday, April 6, 2019 at the Rockford Township Hall.

No formal action was taken, as this matter was set on for discussion and informational purposes only.

New Business: RiverWorks Community Development Update

Tammi Olstad and Denise Kesanen from RiverWorks were present to give an update on RiverWorks Community. The RiverWorks Food Shelf was opened in March of 2010. The food shelf is a client choice model. Clients shop the shelves with a volunteer building relationships. Recently RiverWorks was one of 16 sites out of 70 to receive a SuperShelf Grant. The grant will allow the staff to transform the foods shelves to create a welcoming environment for the community's access to appealing, healthy food. During the grant 21 clients will be followed. The 2018 numbers were reviewed: 154,000

pounds of food was distributed, 103,000 pounds were donated, 871 unique individuals were served, 4,261 cumulative visits, averaging 120 households per month, 2,420 hours were volunteered with an average of 15-20 volunteers per week. On May 18, 2019 during Thousand Hearts, RiverWorks Food Shelf will host an Open House. March is their food campaign, drop off locations throughout the city.

No formal action was taken, as this matter was set on for discussion and informational purposes only.

New Business: 2018 Volunteer of the Year

At the workshop Council reviewed the three nominations and took a vote. Staff will contact the recipient for their availability to attend one of the April meetings.

No formal action was taken, as this matter was set on for discussion and informational purposes only.

New Business: Resolution #19-16 Declaring Local Emergency

Engineer Steve Hegland explained that by declaring a local emergency the City would be able to qualify for Federal Emergency Management Authority (FEMA) and State funding if there was a catastrophic event in a flooding situations. Staff has contact Wright County and has been monitoring the Crow River levels. 24 hour monitoring will being with the assistance of the Rockford Fire Department. The river is expected to crest on Thursday and will be monitored until the levels go down.

MOTION was made by Hafften, seconded by Hill to approve Resolution #19-16 Declaring a Local Emergency.

Motion Carried: voting in favor; Hafften, Buoy, Hill and Martinson.

Staff Reports:

Members of the Staff and Council then discussed various matters including: Deputy Clerk Etzel gave an update on her International Institute of Municipal Clerk's Region VI appointment, Local Board of Appeal will be April 9th, Engineer Hegland: reviewing new constructions plans with staff, flood watch and 2019 Street Project bids will be opened on March 29th, Public Works Director Brummer: monitoring the river 7am-7pm with the RFD watching 7pm-7am, sand and sandbag availability, getting ready for spring – culverts, standing water, and street sweeping, Lead Parks Desens: hiring summer part time help and taking down the remaining Christmas decoration, and Council Member Martinson: Greenback Diner will be Saturday, April 13th and contact a Lion Member if interested in attending

Open Forum:

Sheriff Sean Deringer has been busy settling into the position of Sheriff. He has been meeting with the staff. Recently the Rockford schools have requested a School Resource Officers (SRO) for the High School which Hennepin County will provide and the Middle School will be serviced by Wright County. The SRO's will work together on issues. Other communities have SRO's within their schools and find they build relationships and connect with the students. The Wright County Sheriff's 2018 Activity Report was distributed to the city. Welcome Sheriff Deringer!

Commissioner Michael Potter presented the Council with a handout regarding the future Government Center and sharing all the options. Wright County continues to grow and Commissioner Potter wants the decision for the Government Center to meet the resident's current and future needs. The Highway 55 Collation is meeting Friday, April 12th – there was discussion about making ST Hwy 55 two lanes from Arrowhead west to Loretto. There was also discussion on: sales tax option, County Road 32 option to realign with sales tax funds, emergency declaration, DNR issue with lakes, and library numbers are up & the express check out.

Adjournment:

A **MOTION** was then made by Hill to adjourn the meeting. This motion was seconded by Buoy.

Motion Carried: voting in favor; Hafften, Buoy, Hill and Martinson and the meeting was adjourned at approximately 7:17 p.m.

Typed this 4th day of April, 2019.

Audra Etzel
Deputy Clerk
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel