

City of Rockford, Minnesota Workshop Meeting Minutes 5:00 p.m., Tuesday, December 27, 2022

The City Council Workshop was called to Order by Mayor Renee Hafften at approximately 5 p.m. Council members Debbie Buoy, Scott Seymour, Denise Willenbring and Mike Werman were in attendance.

City Administrator / Attorney, Dan Madsen and City Engineer, Steve Hegland were also in attendance.

Members of the Staff and Council reviewed the past several years of service by outgoing members of the City Council Buoy and Seymour, and discussed the City of Rockford Logo and process for it's original approval.

No formal action was taken, as these matters were set on for informational purposes only.

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City Administrator / Attorney, Dan Madsen; City Engineer, Steve Hegland; Wright County Deputy Cassidy; and F.D. Captain, Nick Qualle, were also in attendance.

A motion was made by Willenbring, and seconded by Werman, to approve the Consent Agenda Items 3A through 3H as listed and set the Agenda for the Council Meeting:

- 3A. Approve Minutes from the December 13, 2022 Workshop and Regular Council Meeting
- 3B. Approve Minutes from the December 21, 2022 Special Council Meeting
- 3C. Approve Payment of Claims, Check Number: 34710 through 347571; and 33922 through 33924, 34127 through 34132; and 34211 through 34245, 34513 through 34519, 34579 through 34595; and 34635 through 34637, and 1679e through 31726e totaling \$420,097.82.
- 3D. RES/Rockford Fire Department Roster as of December 1, 2022
- 3E. RES/Accept 2022 Donations
- 3F. Employee Compensation
- 3G. RES/2022 Polling Place Designation
- 3H. COBRA Coverage Request for Marlys Elsen

Motion Carried: Voting in favor; Seymour, Buoy, Willenbring and Werman. Abstentions, Hafften as married to a Public Works employee.

Wright County Update: Deputy Cassidy

Deputy Cassidy of the Wright County Sheriff's Department provided a general update that parking has been a challenge in snowy conditions, and some vehicles have had to be towed. Cassidy reminded everyone to park in their driveways and obey snow emergency parking restrictions.

New Business: Appointment of Assistant Fire Chief

Administrator / Attorney Madsen explained that the Assistant Chief Interview Committee conducted four interviews and deliberated for over two weeks prior to making a recommendation to appoint Captain Domanick Lark as Assistant Fire Chief of the Rockford Fire Department. Mr. Lark is currently on a Leave of Absence, and the current Assistant Fire Chief, Jamie Buoy, had resigned effective January 1, 2023. Madsen explained that Buoy was willing to continue as Assistant Fire Chief until Lark returned from leave, or until a new Assistant Chief was appointed. After discussion and review, Motion was made by Hafften, and seconded by Willenbring, to appoint Jamie Buoy as Assistant Fire Chief on a temporary basis until a successor was appointed.

Motion Carried: Voting in favor; Hafften, Seymour, Willenbring and Werman. Abstentions, Buoy as married to Assistant Chief Buoy.

Members of the Staff and Council then discussed the conditions of the City's Ice Rinks, reminded people not to park on the streets during snow emergencies, and wished everyone a Safe and Merry New Year.

Motion was then made by Seymour, and seconded by Buoy to adjourn the meeting.

Motion Carried: Voting in favor; Hafften, Seymour, Buoy, Willenbring and Werman, and the meeting was adjourned at approximately 6:14 p.m.

Typed this 5th day of January, 2023.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel