

City of Rockford, Minnesota Emergency Council Meeting Minutes
10:30 a.m., Friday, June 21st, 2024

Mayor Renee Hafften called the City Council Meeting to Order at approximately 11:18 a.m. Council members Wyatt Gutzke, Heather Michalik, Mike Werman, and Melissa Vogel were in attendance. Council members absent: None.

City Administrator Anna Carlson, Engineer Steve Heglund, Public Works Streets Supervisor Jason Styve, Engineer Jared Ward, Public Works Director Trevor Brummer, and Permitting, and Finance Clerk Amanda Daniels were also in attendance.

Discuss Preliminary Emergency Management Planning

Engineer Hegland presented the emergency management and flood preparations and to do list to the City Council and explained actions that could be taken in the event of the Crow River progressing through each action level. There was discussion of the needs and work that could be associated with the preparedness planning. Staff discussed estimated expenses related activities that may occur if the Crow River reaches moderate to major levels which included: Pumps, plugs, sand and bagging materials, and closure of County Road 20. Estimated expenses were near \$32,000, which did not include the potential need for enlargement of levee along the trail in Riverside Park. Also discussed was the need for the Mayor and City Council to declare a local emergency in case more actions were needed related to the potential flood. The Council also discussed the need for a resolution authorizing the Mayor and/or City Administrator to reasonably expend up to \$25,000 if necessary for the emergency.

Approve Resolution No. 24-25, A Resolution Declaring a State of Emergency for Rockford, MN

Motion was made by Gutzke and seconded by Michalik to approve Resolution No. 24-25, Mayor and City council Declaration of Local Emergency.

Motion Carried: Voting in favor Hafften, Werman, Vogel, Gutzke, and Michalik.

Approve Resolution No. 24-26, A Resolution Emergency Expense Preparedness

Motion was made by Gutzke and seconded by Vogel to approve Resolution No. 24-26, Resolution Authorizing Flood Mitigation Funds.

Motion Carried: Voting in favor Hafften, Werman, Vogel, Gutzke, and Michalik.

Adjournment

Motion was made by Werman and seconded by Gutzke to adjourn the meeting at 11:38 a.m.
Motion Carried: Voting in favor Hafften, Werman, Vogel, Gutzke, and Michalik

Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:



Renee Hafften
Mayor

Attest:



Debbie Buoy
Clerk/Assistant City Administrator