

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, September 27th, 2016

The meeting was called to order by Mayor Renee Hafften at 6:00 p.m. Council Members Ted Hill, Rick Martinson and Debbie Buoy were also present. Council Member Jeannette Graner was absent.

City Engineer, Jared Ward; Public Works Director, Trevor Brummer; John Quirk, Streets Superintendent; Jennifer Swendsen, Finance Clerk; and Audra Etzel, Deputy Clerk were also in attendance.

Approve Consent Agenda/Set Agenda

MOTION was made by Hill, and seconded by Buoy, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.E. as listed:

3.A.: Minutes from the September 13, 2016 Council Workshop & Regular Council Meeting

3.B.: Payment of Claims from Check #26453 through #26500 totaling \$111,804.94

3.C.: RES #16-41/Approve 2016 General Election Judges

3.D.: Approve Farmer's Market Holiday Sale at Rockford City Center Mall – 11/19/2016

3.E.: Approve BRT Trucking Delinquent Rent/Rockford City Center Mall

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Hill and Martinson.

New Business: Approve Purchase of Bobcat Toolcat & Protech Pusher

Now that the downtown project is completed and the winter season is approaching, staff is recommending the purchase of different equipment to plow and maintain the new sidewalks and pavers. Modifications to the existing equipment was considered. After further research staff is recommending the purchase of a Bobcat Toolcat and Protech Pusher. The benefits of purchasing a Bobcat Toolcat were the year-round use, current Bobcat tools fit, the tires turn in unison and will be able to maintain the new sidewalks and pavers without damaging. Also can be used for the hockey rink seasonal maintenance.

This proposed purchase was not a budgeted item, so staff proposed a couple different financing options for the Council to consider.

MOTION was made by Martinson, and seconded by Buoy to approve the purchase of the Bobcat Toolcat for \$48,583.00 and the Protech Pusher for \$4,756.00 from the 411 Equipment CIP Fund; for a total of \$53,339.00.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Hill and Martinson.

New Business: RES #16-42/Wright County Tax Forfeited Land

Wright County notified the City of a tax forfeited parcel #113-033-000010 located just north of the compost sited. This lot is also the location of an emergency siren and could allow for rearranging of the compost site. The cost to purchase is approximately \$300.00. Staff is recommending the Council move forward with the process to acquire.

MOTION was made by Buoy, and seconded by Hill to approve the Resolution #16-42 authorizing the purchase of tax forfeited parcel #113-033-000010 from Wright County.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Hill and Martinson.

Staff Reports:

Staff and members of the absentee voting, Rockford School District referendums meeting information, four new construction permits received, Public Works is busy preparing for the winter season, street inventory maps, equipment repairs, screening the compost, manhole jetting, hydrant maintenance, hockey rink quotes, HVAC a public work is working and Rocktoberfest

Engineer's Report:

Projects within the city are wrapping up and pay requests will be received for final payment, the Department of Health granted an extension for the well head protection project and should be wrapping up this year, hockey rink update, FEMA Flood Plain letters sent to about 50 residence, and Tavern on the Crow soil borings more information available next meeting.

City Council's Report:

Provided updates from the community including: Rocktoberfest will be from 3pm to midnight on Saturday, October 8, 2016. There will be food and beverages available for purchase and two busses shuttling guests to and from Riverside Park and the Rockford Mall.

Open Forum:

No one from the public spoke.

MOTION was then made by Hill, and seconded by Martinson, to adjourn the Council Meeting at approximately 6:48 p.m.

MOTION CARRIED-VOTING IN FAVOR: Hafften, Buoy, Hill and Martinson.

Typed this 6th day of October, 2016.

Audra Etzel
Deputy Clerk
City of Rockford Minnesota

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel