

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, January 14, 2020

The meeting was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Scott Seymour, Debbie Buoy and Ted Hill were present. Councilman Rick Martinson was absent.

City Administrator / City Attorney, Dan Madsen; Fire Chief, Ben Sanderson; Assistant Fire Chief, Nathan Buoy; and, City Engineer Steve Hegland, of Wenck and Associates were also in attendance.

Members of the Council and Staff discussed and reviewed Water, Wastewater and Public Works General Maintenance positions, the 2020 Appointments and Council and Staff Liaisons, and the Fire Department request for a Duty Vehicle. No formal action was taken as these matters were set on for informational purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, January 14, 2020

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Scott Seymour, Debbie Buoy and Ted Hill were present. Councilman Rick Martinson was absent.

City Administrator / City Attorney, Dan Madsen; City Engineer, Steve Hegland of Wenck and Associates; Wright County Deputy Emanuel; Kathy Ehlers, Kris Strobel, Kevin Koehler, Annette Tryon, James Eldien, Tom Lemmage, Bonnie Maue and Steve Huston, of the Rockford Area Historical Society; and, Sue Van Cleaf of the Crow River News were also in attendance.

Set Agenda and Approve Consent Agenda Items:

A **MOTION** was made by Hill, and seconded by Seymour, to approve the Consent Agenda Items 3A and 3J and set the Agenda for the Council Meeting as listed:

3A. Approve Minutes from the December 23rd, 2019 Workshop and Special Council Meeting

3B. Approve Payment of Claims, Check Number: 30808 through check number: 30876 totaling \$141,132.82 and 502370E through check number: 502380E totaling \$20,947.82

3C. Approve December 2019 Building Permits

3D. Resolution #20-01 Approving 2020 Fees

3E. Resolution #20-02 Establishing Date for 2020 Local Board of Appeal and Equalization

3F. Resolution #20-03 Approving Mileage & Commissions Compensation

3G. Resolution #20-04 Approving Absentee Ballot Boards for the 2020 Elections

3H. Resolution #20-05 Approving Fire Department Relief Association Gambling Permits

3I. Resolution #20-06 Approving 2020 Appointments

3J. Approve Council and Staff Liaisons

Motion Carried: Voting in favor; Hafften, Buoy, Hill, and Seymour.

Sheriff's Update

Deputy Emanuel from the Wright County Sheriff's Department appeared and provided updates on winter snow plowing and parking restrictions. No formal action was taken, as the appearance was for informational purposes only.

New Business: Rockford Area Historical Society

Director Kris Strobel and President Kathy Ehlers presented a PowerPoint presentation outlining the accomplishments, budgets and fundraising for 2019, and highlighted their goals for the Rockford Area Historical Society for 2020. Project highlights included Rocktoberfest, the garage, landscaping and continued maintenance and improvements on the house. No formal action was taken, as this matter was set on for informational purposes only.

New Business: Public Works General Maintenance and Water / Wastewater Operator Positions

Madsen explained that at the Personnel Committee and Staff had conducted numerous interviews with interested candidates for the Water / Wastewater position and the General Maintenance position. After the interviews, and additional discussion and review, it was recommended that the position of Water and Wastewater Operator be offered to Renee Oelrich, of Mankato, Minnesota; and the General Maintenance position with a focus on Water and Wastewater Support be offered to Justin Remien, of Hibbing, Minnesota. Members of the Staff and Council discussed the interviews and qualifications. After discussion and review, **MOTION** was made by Hill, and seconded by Buoy, to approve the hires.

Motion Carried: Voting in favor; Hafften, Buoy, Hill, and Seymour.

New Business: Delano Tigers Hockey Rink Use

Madsen explained that Gerrit van Bergen was again asking if the Varsity High School Boys Hockey Team could use the Rockford rink on Monday, February 3rd, 2020 from 3 to 7 p.m. for an outdoor practice. After the practice, area youth would be invited to “Skate with the Tigers” and parents and boosters would provide free hot dogs and other refreshments to the people in attendance. After discussion and review, including consideration of the impact on closing the rink versus the benefit to the general public and hockey in Rockford, **MOTION** was made by Hill, and seconded by Seymour, to approve the event.

Motion Carried: Voting in favor; Hafften, Buoy, Hill, and Seymour.

Staff Updates

Members of the Staff and Council provided updates including the plans for snow removal, skating rink maintenance and other general updates regarding Rockford.

Open Forum

Mayor Hafften called for open forum, no one from the public spoke.

Adjournment

MOTION was then made by Hill, and seconded by Seymour, to adjourn the meeting.

Motion Carried: Voting in favor; Hafften, Buoy, Hill, and Seymour, and the meeting was adjourned at approximately 6:40 p.m.

Typed this 21st day of January, 2020.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel