

City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, August 13th, 2019

The meeting was called to Order by Mayor Renee Hafften at 5:00 p.m. Council members Debbie Buoy, Rick Martinson, Scott Seymour and Ted Hill were present.

City Administrator / City Attorney, Dan Madsen; City Engineer Steve Hegland, of Wenck and Associates; and Public Works Director, Trevor Brummer were also in attendance.

Members of the Council and Staff discussed the interest and potential for updates to the exterior of the Food Shelf, whether the City's official logo or the "R" logo should be used on the City vehicles, the newly proposed Wright County Law Enforcement Agreement increases and various other matters regarding municipal operations. No formal action was taken as these matters were set on for informational purposes only.

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, August 13th, 2019

The meeting was called to Order by Mayor Renee Hafften at 6:00 p.m. Council members Debbie Buoy, Rick Martinson, Scott Seymour and Ted Hill were present.

City Administrator / City Attorney, Dan Madsen; Finance Director, Jennifer Swendsen; City Engineer Steve Hegland, of Wenck and Associates; and Public Works Director, Trevor Brummer; and Sue Van Cleaf of the Crow River News were also in attendance.

A motion was made by Hill, and seconded by Seymour, to approve the Consent Agenda Items 3A through 3F and set the Agenda for the Council Meeting as listed:

3A. Approve Minutes from the July 23rd, 2019 Workshop and Regular Council Meeting

3B. Approve Payment of Claims, Check Number: 30267 through Check Number 30335 totaling \$337,862.67

3C: Approve July Building Permits

3D: RESOLUTION #19-27 / Establish Truth in Taxation Public Hearing

3E: RESOLUTION #19-28 / International Association of Lions Rockford Off-site Gambling and Raffle Permit, 8220 Elm Street, January 20, 2020

3F: RESOLUTION #19-29 / Accepting Public Improvements at Hurstwoods 4th Addition

Motion Carried: Voting in favor; Hafften, Hill, Martinson, Buoy and Seymour.

New Business: Second Quarter Financials Presentation

Director Swendsen presented the second quarter financials for the General Fund, Water Department, Wastewater Department, Fire Department and other Special funds. The fiscal positioning of the City was compared to prior years and projections on revenues and expenditures for these departments were discussed by the Staff and Council. Members of the Staff and Council agreed that the City was in a strong financial position through the second quarter. No further action was taken as this matter was set on for discussion purposes only.

Resolution #19-30 Approving a Conditional Use Permit for 6704 Bleck Drive and Site Plan Review for PHS West.

Administrator / Attorney Madsen explained that PHS West had applied for a Conditional Use Permit and Site Plan to expand the size of their industrial use building by approximately 10,000 feet and use metallic siding on two sides of the building; something that required Conditional Use approval. Madsen reviewed the Findings of the Planning and Zoning Committee, as well as their approval and recommendation to the Council. After reading and reviewing all findings, and after discussion and review of the Memorandum submitted by City Planner, Dan Licht, Motion was made by Hill, and seconded by Martinson, to adopt the Findings of the Planning and Zoning Commission and approve the Conditional Use Permit and Sight Plan as presented.

Motion Carried: Voting in favor; Hafften, Hill, Martinson, Buoy and Seymour.

New Business: Closed Session, Lumberyard Lot.

Mayor Hafften explained that the City Council would be entering into Closed Session pursuant to Minn. Stat. §13D.05, subd. 3, to discuss the offer of Tailwind Development to purchase PIDs 1130140000130 and 113014000012, commonly referred to collectively as the Lumberyard Lot from the City. Motion was made to enter closed session by Martinson, and seconded by Hill. Motion Carried: Voting in favor; Hafften, Hill, Martinson, Buoy and Seymour, and the Council entered into Closed Session at 6:29 p.m.

Motion was made by Hill, and seconded by Hafften to exit Closed Session at 6:54 p.m. Madsen explained that the Council had discussed the Tailwind offer to purchase the PIDs provided above for \$5,000 and discussed the policy supporting development compared to the estimated decrease in price of approximately \$65,000 on what the lots

may potentially sell for if listed on the open market. Members of Staff and Council continued this discussion, including other options for disposition of the lot and the likelihood, or lack thereof, of any reasonably timed development potential of that property by other entities. After additional policy discussion and review, Motion was made by Hafften, and seconded by Hill, to approve the sale of the lot as discussed and direct Administrator / Attorney Madsen to draft a Purchase Agreement to accomplish that transaction.

Motion Carried: Voting in favor; Hafften, Hill, Martinson and Buoy. Voting in opposition; Seymour.

Wright County Commissioner Potter appeared before the Council in Open Forum to provide updates on the County buildings, Smoking 21 Campaign, Bond Issuances, Property Tax Levies, Public Transportation and Highway 55 development and other matters regarding operations at Wright County. Members of the Staff and Council then discussed various updates including Rocktoberfest, the 2019 Street Project, Northern Natural Gas Pipeline and the Sheriff's proposed 2020 – 2021 Law Enforcement Agreement.

Motion was then made by Hill, and seconded by Seymour, to adjourn the meeting.

Motion Carried: voting in favor; Hafften, Martinson, Hill, and Buoy and the meeting was adjourned at approximately 7:25 p.m.

Typed this 21st day of August, 2019.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel