

**City of Rockford, Minnesota Council Workshop Meeting Minutes  
5:00 p.m., Tuesday, January 12, 2021**

The City Council Workshop was called to Order by Mayor Renee Hafften at approximately 5 p.m. Council members Scott Seymour, Debbie Buoy and Rick Martinson were present.

Denise Willenbring; City Administrator / Attorney, Dan Madsen; City Engineer, Steve Helgand; Annette Tryon, Kevin Kahler and Jeff Nute of the Rockford Area Historical Society were also in attendance.

Members of the Staff, Council and people in attendance were presented a City Council Orientation by Administrator / Attorney Madsen, and discussed and reviewed the 2021 Appointments and Council and Staff Liaisons, along with other general city information.

No formal action was taken, as these matters were set on for discussion purposes only. Discussions were concluded, and the meeting was adjourned at approximately 6 p.m.

## **City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, January 12, 2021**

The City Council Meeting was called to Order by Mayor Renee Hafften at approximately 6 p.m. Council members Scott Seymour, Debbie Buoy and Rick Martinson were present.

Denise Willenbring; City Administrator / Attorney, Dan Madsen; City Engineer, Steve Helgand; Deputy Voss of the Wright County Sheriff's Department; Annette Tryon, Kevin Kahler and Jeff Nute of the Rockford Area Historical Society were also in attendance.

Administrator / Attorney Madsen swore in the City Council and New Councilperson Denise Willenbring.

A motion was made by Buoy, and seconded by Seymour, to approve the Consent Agenda Items 3A through 3F as listed and set the Agenda for the Council Meeting:

- 3A. Approve Minutes from the December 22nd, 2020 Workshop and Regular Council Meeting
- 3B. Approve Payment of Claims, Check Number: 32085 through 32136; Check Number 1325E; and Check Number 502624E through 502644# totaling \$177,254.06
- 3C. Approve December 2020 Building Permits
- 3D. RES / Approve 2021 Fees
- 3E. RES / Establish Date for 2021 Local Board of Appeal and Equalization
- 3F. RES / Approve 2021 Appointments, Council and Staff Liaison Positions

Motion Carried: Voting in favor; Hafften, Willenbring Buoy, Martinson, and Seymour.

### **New Business: Rockford Historical Society 2020 Year in Review**

Kevin Kahler of the Rockford Historical Society presented a PowerPoint presentation highlighting the goals, successes and challenges faced by the society in 2020. Mr. Kahler also reviewed the goals and direction the Society would take in 2021. The largest challenge facing the Society was funding, but Mr. Kahler provided goals of increasing memberships and hosting successful fundraising events that would help support the mission and efforts of the Society. Members of the Staff and Council asked questions and discussed the presentation with members of the Society. No formal action was taken, as this matter was set on for informational purposes only.

### **Deputy Voss, Wright County Sheriff**

Deputy Voss of the Wright County Sheriff's Department provided general updates that arrests and stops have been down in the community, and asked Staff and the Council if we had any concerns to share. Members of the Council and Staff discussed general happenings around town and thanked Deputy Voss for appearing at the meeting.

### **New Business: Resolution to Approve Mileage and Commission Compensation**

Administrator / Attorney Madsen discussed that this matter was removed from the Consent Agenda as a member of the Park Board, a compensated position, was married to a member of the City Council. In an effort to avoid a conflict of interest, this matter was set on and reviewed as a separate action item. After discussion and review, Motion was made by Martinson, and seconded by Buoy, to approve the Resolution.

Motion Carried: Voting in favor; Hafften, Willenbring, Buoy and Martinson. Councilman Seymour abstained as the husband of a member of the Park Board.

Members of Staff and the Council then presented updates including the ice rink, upcoming show plowing, the potential 2022 Infrastructure Project and other general matters of city interest.

Motion was then made by Seymour, and seconded by Willenbring, to adjourn the meeting.

Motion Carried: Motion Carried: Voting in favor; Hafften, Buoy, Willenbring, Seymour and Martinson and the meeting was adjourned at approximately 6:47p.m.

Typed this 14<sup>th</sup> day of January, 2021.

Dan Madsen  
City Administrator, Special Counsel  
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at [www.cityofrockford.org](http://www.cityofrockford.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

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Renee Hafften  
Mayor

Attest:

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Dan Madsen  
City Administrator, Special Counsel