

**City of Rockford, Minnesota Special Council Meeting Minutes
6:00 p.m., Tuesday, August 30th, 2022**

The City Council Special Meeting was called to Order by Mayor Renee Hafften at approximately 6 p.m. Council members Scott Seymour, Debbie Buoy, and Mike Werman were in attendance. Council Member Willenbring was absent. Administrator / Attorney Dan Madsen; Terry Seymour and Jan Seymour were also in attendance.

New Business: Resolution, PUD Amendment, Conditional Use Permit Application for 2006 Little Creek Circle

Administrator, Attorney Madsen explained that the Seymours had filed an application to build a deck measuring 16 feet by 14 feet off of the back of their home. The deck, as proposed, extends approximately 4 feet into the Tree Preserve line, which is prohibited by the Planned Unit Development. The Seymours submitted a survey showing the location of trees in relation to the deck and asked the Planning and Zoning Commission to approve an Amendment to the PUD which would adjust the line to allow the deck. The Planning and Zoning Commission approved the Amendment with the conditions that all trees be shown on the survey within 30 feet of the deck, that any significant tree be protected from damage or destruction, that any such tree damaged shall be replaced in accordance with Rockford City Code, and that a \$500 cash escrow be established for one year as a security that no trees shall be damaged or be in need of replacement. The Planning and Zoning Commission recommended approval to the City Council, subject to these same conditions.

Members of the Council discussed the application and heard from the Seymours on their interest in the location and size of their deck. After additional consideration and review, including a discussion on the Memoranda submitted and review of the proposed Resolution, Motion was made by Hafften, and seconded by Werman, to approve the Resolution and ratify the recommendation of Planning and Zoning subject to the conditions recommended thereby.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, Willenbring and Werman.

Motion was then made by Seymour, and seconded by Buoy, to adjourn the meeting.

Motion Carried: Voting in favor; Hafften, Buoy, Seymour, and Werman and the meeting was adjourned at approximately 7 p.m.

Typed this 9th day of September, 2022

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel