

City of Rockford, Minnesota Council Meeting Minutes
6:00 p.m., Tuesday, August 25th, 2015

The meeting was called to Order by Mayor Renee Hafften at approximately 6:05 p.m. Council members Debbie Buoy, Rick Martinson, and Ted Hill were present.

City Administrator / Special Counsel, Dan Madsen; City Engineer, Jared Ward; Public Works Director, Trevor Brummer; Economic Development Consultant, Jo Foust; Denise Kesanen; Eric Sorenson; Great River Regional Library staff Theresa Jacobs and Karen Pansack; Robb Kirlgrafrick and Shaphan Kirlgrafrick were also present.

Administrator / Special Counsel Madsen opened the meeting by explaining that Council Member Denise Kesanen had submitted a letter of resignation from the City Council. Administrator / Special Counsel Madsen read the Letter of Resignation, presented a Resolution Declaring a Council Vacancy and asked the Council to set the matter of filling the vacancy on the Agenda as New Business. **MOTION** was made by Martinson, and seconded by Hill to this effect. **MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, AND MARTINSON**

*Approve Consent Agenda/Set Agenda

MOTION was made by Buoy, and seconded by Hill, to set the Council Meeting Agenda and approve all items on the Consent Agenda, 3.A. to 3.E as listed:

3A: Minutes from August 11th, 2015 Regular Council Meeting

3B: Payment of Claims from Check #25026 through #25067 totaling \$45,632.69

3C: RES/#15-29 Approve Revised Purchase Agreement/Select Senior Housing

3D; RES/#15-30 Approve 2016/2017 Wright County Police Service Contract

3E: Rockford City Center Mall/RiverWorks Lease

3F: Approve Hiring Seasonal Parks Worker / Krause

3G: RES/#15-31 Stork House HVAC – MacDonald and Mack AIA Contract

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, AND MARTINSON.

* New Business: Great River Regional Library Update:

Theresa Jacobs and Karen Pausack presented updates regarding the Great River Regional Library and discussed their programming and future plans with the City Council. No Council action was taken.

* New Business: RES/#15-32 Wright County Tax Forfeited Land

Administrator / Counsel Madsen explained that Wright County had a parcel of land (PID: 113500292213) valued at one hundred dollars that was able to be purchased by the City of Rockford through the tax forfeiture process. The parcel abuts a lot currently owned by the City, so the purchase would serve to expand the city's current property. MOTION was made by Martinson, and Seconded by Hill to pass the Resolution and acquire the property. MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, AND MARTINSON.

* New Business: Discuss or take appropriate action on filling Council Vacancy

Administrator / Counsel Madsen explained the process and options for filling a vacancy on the City Council. After a lengthy discussion involving the policy considerations of holding a special election, appointing someone from the general public; and how to make such an appointment, MOTION was made by Martinson, and Seconded by Hill to appoint the next highest vote attaining Council Candidate from the 2014 General Election if they are willing to serve. If they are unwilling, a special Council Meeting would be scheduled to establish a questionnaire and application process for members of the public to apply for the vacancy. MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, AND MARTINSON.

Members of the City Council and Staff presented updates on the Downtown Revitalization Project, Jetting City Catch Basins, Movie in the Park and other general updates involving the city.

Closed Session: Consider offer for purchase of Real Estate property: PID: 113014000130 and PID: 113014000012.

MOTION was made by Martinson, and Seconded by Buoy to enter into Closed Session to consider the offer at approximately 7:30 p.m. MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, AND MARTINSON.

MOTION was made by Martinson, and Seconded by Buoy to come out of Closed Session at approximately 7:45 p.m. MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, AND MARTINSON.

MOTION was made by Hill, and Seconded by Martinson to approve the Purchase Agreement for PID: 113014000130 and PID: 113014000012. The purchase is in the amount of \$95,000 with a first right of negotiation for the purchase of one dollar contemplating construction of a restaurant and two or three stories of residential use.

VOTING IN FAVOR: HAFFTEN, BUOY, HILL, AND MARTINSON.

MOTION was then made by Martinson, and seconded by Buoy, to adjourn the Council Meeting at approximately 7:47 p.m.

MOTION CARRIED-VOTING IN FAVOR: HAFFTEN, BUOY, HILL, AND MARTINSON.

Typed this 27th day of August, 2015.

Dan Madsen
City Administrator, Special Counsel
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org, or by contacting City Hall at 6031 Main Street, Rockford, Minnesota 55373. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:

Renee Hafften
Mayor

Attest:

Dan Madsen
City Administrator, Special Counsel