

**City of Rockford, Minnesota Council Workshop Minutes
5:00 p.m., Tuesday, April 9th, 2024**

Mayor Renee Hafften called the City Council Workshop to Order at 5 p.m. Council members Mike Werman and Heather Michalik were in attendance. Council members absent: Wyatt Gutzke and Melissa Vogel.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Finance Director Viktoriya Montik, and Engineer Steve Heglund were also in attendance.

Members of Council and staff discussed the Local Board of Equalization and Appeal process, City Council Member attendance at the LMC Conference, stop sign at High Street and Walnut and Rocktoberfest.

No formal action was taken, as these matters were set on for discussion and introduction purposes only.

**City of Rockford, Minnesota Board of Equalization and
Appeal Meeting Minutes
6:00 p.m., Tuesday, April 9th, 2024**

The Board of Equalization and Appeal Public Hearing was called to Order by Mayor Renee Hafften at 6:02 p.m. Council members Mike Werman and Heather Michalik were in attendance. Council members absent: Wyatt Gutzke and Melissa Vogel.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Finance Director Viktoriya Montik, Fire Chief David Angell, and Engineer Steve Heglund were also in attendance.

Deputy Larson, Maggie Franklin, Annette Tryon, Jeremy Nelson, Penny and Zach Koskovich, Emmanuel and Edna Masssaley, Matthew Swanson, Randy Robinson and Jeff Mattila were in attendance. Kirsten Olson and Lori Thingvold of the Wright County Assessors Office and Kari Theisen, Melissa Bickman, and Dave Thomsen of the Hennepin County Assessors Office were also in attendance.

Members of the Hennepin County Assessors Office presented information on the comparable sales and market value assessments made by them for the Hennepin County side of Rockford.

Mayor Hafften called for public comment or for anyone present to share any thoughts, questions, comments or concerns they had. Mayor Hafften again called for public comment. No one present wished to address the Board of Equalization and Appeal.

Members of the Wright County Assessors Office then provided a presentation with information regarding the comparable sales and market value assessments made by them for the Wright County side of Rockford.

PID 113-017-00-2030 was valued at \$80,000.00 with a recommended reduction of \$15,000.00 to a new value of \$65,000.00 based upon comparable vacant lots, stating factors such as the smaller lot size.

PID 113-046-00-1250 requested a reduction due to the value of the neighboring home. Kirsten Olson of the Wright County Assessors Office stated the neighboring home does not have a finished basement and this is likely the reason for the difference in valuation between the two properties. Ms. Olson will

follow up with this property owner, measure and reevaluate the home.

Members of the Council and Staff discussed each property, reviewing the proposed reductions and comparing them to other similar properties in Rockford. The discussion included consideration of the book of sales, presentation made by the Assessors and trends in property valuation and sales in the area.

Mayor Hafften called for public comment or for anyone present to share any thoughts, questions, comments or concerns they had. Mayor Hafften again called for public comment. No one present wished to address the Board of Equalization and Appeal.

Motion was made by Michalik and seconded by Werman to approve the reduction on PID 113-017-00-2030 as discussed, presented and recommended by the Wright County Assessor's Office.

Motion Carried: Voting in favor, Hafften, Werman and Michalik.

Motion was made by Michalik and seconded by Werman for no change at this time to the valuation of PID 113-046-00-1250 as discussed, presented, and recommended by the Wright County Assessor's Office.

Motion Carried: Voting in favor, Hafften, Werman and Michalik.

Motion was made by Werman and seconded by Michalik to close the Board of Equalization and Appeal Meeting and Hearing.

Motion Carried: Voting in favor, Hafften, Werman and Michalik and the meeting was closed and adjourned at approximately 6:18 p.m.

City of Rockford, Minnesota Council Meeting Minutes 6:00 p.m., Tuesday, April 9th, 2024

Mayor Renee Hafften called the City Council Meeting to Order at approximately 6:20 p.m. Council members Mike Werman and Heather Michalik were in attendance. Council members absent: Melissa Vogel and Wyatt Gutzke.

City Administrator Anna Carlson, Assistant City Administrator/City Clerk Debbie Buoy, Fire Chief David Angell, and Engineer Steve Heglund were also in attendance.

Also in attendance was Deputy Larson, Maggie Franklin, Annette Tryon, Jeremy Nelson, Zach and Penny Koskovich, Emmanuel and Edna Massaley, Matthew Swanson, Randy Robinson, and Jeffrey Mattila.

A motion was made by Werman and seconded by Michalik to approve the Consent Agenda Items 2A through 2E as listed and set on the Agenda for the Council Meeting:

- A. Approve Minutes of March 26, 2024, City Council Workshop & Regular Meeting
- B. Approve Payment of Claims
- C. Approve Removing Probational Status of Employees
 - i. Jack Block
 - ii. Debbie Buoy

iii. Anna Carlson

D. Approve Hennepin County Sheriff Agreement

E. Accept Resignation of Employee, Chris Quirk

Motion Carried: Voting in favor; Hafften, Werman and Michalik.

Wright County Sheriff's Update

Deputy Larson reported recent call counts and asked if anyone had any areas of concern. No concerns were raised.

Thousand Hearts Annual Presentation

Annette Tryon and Maggie Franklin presented the Thousand Hearts Serve Day presentation. Thousand Hearts Serve Day is May 18th, 2024. There will be free A1C screening, free tech dump, free paper shredding and a free will donation lunch. Many projects will be completed in the community by numerous volunteers at this year's Thousand Hearts Serve Day.

Fish Dream, Vacation of Existing Drainage and Utility Easements, Preliminary Plat, Conditional Use Permit and Site and Building Plans. Resolution No 24-19

Assistant City Administrator/City Clerk Debbie Buoy stated that the Planning and Zoning Commission voted 4-0 to unanimously recommend approval of the application at their March 28th, 2024, Special Meeting. There were no public comments at this meeting. The Planning Commission had questions about capacity and operational elements, but most of the discussion focused on the architecture. More specifically the requirement to add brick or brick face to the building to have it within the downtown design guidelines. This information was included in the memorandum from The Planning Company that is part of the Council packet. Assistant City Administrator/City Clerk Debbie Buoy asked Council if they had any questions. Council had no further questions.

Motion was made by Hafften and seconded by Michalik to approve the Fish Dream, Vacation of Existing Drainage and Utility Easements, Preliminary Plat, Conditional Use Permit and Site and Building Plans. Resolution No 24-19.

Motion Carried: Voting in favor; Hafften, Werman and Michalik.

Staff Reports

Members of Staff and Council then discussed various City updates including City Administrator Anna Carlson is working on the development agreement for Fish Dream and preparing the items for the booth at the Community Expo. Public Works is working on LSL inventories, crack filling, jetting, and street sweeping. Engineer Steve Heglund is working with staff on development coordination, reviewing roadways and grant agreements for the RRFB. Fire Chief Angell reminded everyone that the Fire Department has a Go Fund Me for the ballistic vests, Fire Fighter of the month is Keith Wichern, Pancake Breakfast is May 5th and the Fire Relief raffle held at Riverdays will consist of guns and outdoor items this year. Council Member Heather Michalik reminded us of the Expo on May 20th and RAHS fundraiser on the same day at Huikko's in Buffalo. Mayor Renee Hafften stated Clean Up Day is May 4th check the website for more details.

Open Forum

No one requested to speak at open forum.

Adjournment

A motion was made by Werman and seconded by Michalik to adjourn the meeting at approximately 6:57 pm.

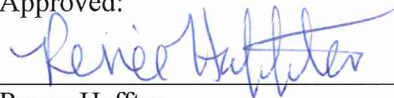
Motion Carried: Voting in favor; Hafften, Werman and Michalik.

Typed this 10th day of April 2024.

Debbie Buoy
Clerk/Assistant City Administrator
City of Rockford Minnesota

All meetings of the Rockford City Council are video recorded and available for viewing on-line at www.cityofrockford.org. Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.

Approved:



Renee Hafften
Mayor

Attest:


Debbie Buoy
Clerk/Assistant City Administrator